

BISCC Board Meeting Minutes

February 14, 2018

Next Board Meeting: **March 14, 2018, @ 9:30 a.m., Dining Room**

Call to Order: President Tom Kilbane officially called the meeting to order at 9:30 a.m.

Board Members Present: Tom Kilbane, Ed Bancroft, Mickey Guthrie, Michael Laney, Jeannette Franks, Bill Luria, Karen King, Mike Hotchkin, Selden Smith, Colleen Keilbart, Dick Melton (ex-officio)

Absent: Nancy Lewars, Veronika Rohrscheib

Others present: Reed Price, Mary Gibbs,

Consent agenda: Minutes

January 9, 2018 annual meeting minutes were accepted as presented and will be provided to the General Membership at the 2019 Annual Meeting for approval.

Motion: Jeannette moved to accept the January 9, 2018 board meeting minutes as presented. Bill seconded and it was unanimously approved.

Financial Report – Ed Bancroft presented the following:

BAINBRIDGE ISLAND SENIOR COMMUNITY CENTER BUDGET SUNNARY FOR 2018					
ACCT. No	REVENUE (CASH BASIS)	2018 BUDGET	JANUARY BUDGET	JANUARY ACTUAL	(OVER) UNDER
4000	GRANTS AND AWARDS	\$ 15,600	\$ -	\$ -	\$ -
4100	DONATIONS AND SPONSERSHIP INCOME	40,000	29,300	28,500	800
4200	MEMBERSHIP DUES	20,000	1,600	2,900	(1,300)
4400	PROGRAM REVENUES	40,000	3,300	3,400	(100)
4500	THRIFT SHOP REVENUES	70,000	5,800	2,900	2,900
4800	INVESTMENT INCOME	2,400	900	800	100
4900	OTHER INCOME	2,000	200	-	200
	TOTAL REVENUE	\$ 190,000	\$ 41,100	\$ 38,500	\$ 2,600
	EXPENSES (CASH BASIS)				
5000	COMPENSATION, TAXES AMD BENEFITS	\$ 105,000	\$ 8,700	\$ 8,500	\$ 200
5100	PROFESSIONAL SERVICES	10,000	800	600	200
5200	OFFICE, ADMIN., AND RELATED EXPENSES	12,000	3,000	3,500	(500)
5300	INSURANCE AND SECURITY	5,000	-	-	-
5400	REPAIRS AND MAINTENANCE	2,000	200	-	200
5500	PUBLISHING, PRINTING AND COMMUNICATIONS	18,000	3,000	3,100	(100)
5600	MEMBERSHIP PRINTING AND PUBLISHING	2,000	200	200	-
5700	PROGRAM RELATED SUPPLIES	5,000	400	-	400
5800	PROGRAM INSTRUCTORS AND LEADERS	20,000	1,600	800	800
5900	OTHER MEMBERSHIP AND VOLUNTEER BENEFITS	7,000	600	600	-
7000	FUND RAISING COSTS	4,000	300	100	200
	TOTAL EXPENSES	\$ 190,000	\$ 18,800	\$ 17,400	\$ 1,400
	REVENUES GREATER (LESS THAN) EXPENSES	\$ -	\$ 22,300	\$ 21,100	\$ 1,200
	EB 2/12/18				

Someday our current accounting software may need to be upgraded for reporting additional information of grant monies received. Ed has looked into that and is prepared to purchase if necessary.

City Report – Mike Scott, a City Councilman from the Central Ward, is to be the new liaison between COBI and BISC. Mike works full time in Seattle so will not be attending our board meetings. Updating Mike monthly may be on Saturdays or evenings decided by Mike, Reed and Tom. The board will be notified.

Michael Laney suggested we appear before the City Council to publically thank them for their support. All agreed.

One Call for All –

Reed reported last year at this time we had collected \$16,590 in dues with 241 members. For the same period this year we have collected \$31,000 with 314 members. Thank you notes will be written and Mary will print labels for those who gave through One Call for All. Notes will be hand written by the “Splash folders” with Mickey organizing. We now have 1,015 members paid for 2018, with only 297 who haven’t renewed membership.

Plans for 2018 Board Retreat- The board will meet February 21, 2018 at Wing Point Golf and Country Club for an all-day retreat. The morning will be spent with Julleen Synder from Johnson, Javits and Co. presenting an overview of responsibilities and understanding of financial matters as they relate to the board. After a lunch break the board will consider 2 year and long term strategies. Following the meeting Bill Luria, Mike Hotchkin and Nancy Lewars will gather the information and present it at the March 14, 2018 Board Meeting.

Committee Reports

Events Committee –Mickey Guthrie

The committee is concentrating on plans for the April 7, 2018 Talent Show.
The Out to Lunch Bunch meets Thursday for lunch at the Saffron Restaurant.

Grants – Reed for Peter Eddy

Selden and Susan Smith have volunteered to head Fund Raising for the Grants committee.

A grant request has been made to the Rotary Club for upgrading our video equipment in Huney Hall.
A grant request has been made to the Suquamish Tribe for \$300 toward the Chilly Hilly Chili Feed.
Union Bank has agreed to grant \$300 toward Chilly Hilly Chili Feed.
Bainbridge Community Foundation agreed to underwrite the education portion of the yearly retreat.

Kitsap Community Foundation sponsors the Great Give, a once a year event for online giving to a charity of one’s choosing. We will be offering matching funds to encourage people to give.

Resources: Jeannette Franks

Home Care – At the Resources Committee Martha and Mary At Home representatives outlined the care services they provide. There is a minimum of 3 hours and cost ranges from \$29 to \$36/hour. Care workers do not provide medical procedures such as injections or wound management, but do perform the activities of daily living such as bathing, toileting, getting around, eating, and dressing. Their information will be in our Resource book at reception.

Database: IVC and Island Neighbors are both working to develop a database for services in Kitsap County. They should be available soon. Reed and the grants committee are working on getting funding for a comprehensive shared database.

Resources Fair will be held at Huney Hall on March . Lunch is available at the Senior Center Meals on Wheels 888-877-8511. Reservations should be made 24 hours in advance. \$3 optional donation

Other organizations at the Resource Fair:

1. Dana Gargus, Long-term Care Ombudsman as well as information about Senior Information and Assistance, SHIBA, etc.
2. Helpline House
3. Bainbridge Library and National Library for the Blind, including low vision and disability materials
4. Hearing Loss Association of America
5. Kitsap Transit and ORCA CARDS
6. Housing Resources Board
7. Island Volunteer Caregivers
8. Island Neighbors
9. Senior Center table with activity and membership info; Karen King volunteered to man the table

A Home Care panel will be planned at a future date.

Marketing Committee – Colleen Keilbart for Cindy McGregor

Movie Nights –

Feb 16	Dunkirk
March 9	A River Runs Through It
March 16	The Big Sick
April 13	The Imitation Game
April 20	Captain Phillips.

Technology Tutoring - The wait list has been shortened significantly by adding 4 adult tutors. The proposed Interact Club affiliated with Rotary, has decided not to do small group tutoring at BISC in favor of an international project.

Fob Fridays - Currently 22 local businesses are participating. Some businesses honoring discounts other than Fridays.

Adventures in Travels – Slots filled through May

Upcoming Events Needing Marketing Support

Feb. 25	Chilly Hilly Chili Feed 11 a.m. – 5:00 p.m.
March 27	Resource Fair 10:00 a.m. – 2:00 p.m.
April 7	Talent Show 4:00-6:00 p.m.

Portrait shots: The Photography Club took portrait pictures of members for 2 days resulting in 98 members coming forward. Pictures will also be taken at the Talent Show April 7.

There was a consensus that we develop and pay for 5 x7 individual photos (\$.57 each) and send them to the member.

Advocacy – Bill Luria

February 27, 4:00 p.m. at BISC a meeting will be held to recommend information from the result of our annual retreat that we would like presented to separate Ward meetings held in March.

Membership Committee Reed Price for Jennifer Merrill -Jennifer will write an article for the March-April edition of Splash reminding people who have not yet renewed their membership to do so. The committee will make reminder phone calls in early- to mid- March to members who have yet to renew their membership.

The New Members Coffee will be reinstated at 10:00 a.m. on following dates:

March 14, hosted by Don and Ellen Fisher

May 9, hosted by Linda McCarty

September 12, hosted by Don and Ellen Fisher

November 14, hosted by Linda McCarty

For the good of the Order

Ed suggested Island restaurants be approached to see if they would be interested in establishing a .5-1% of a bill be earmarked for the Senior Center. Ed and Tom will gather further information.


Ed suggested we should be looking into a place to invest the funds we received from Kitsap Community Foundation. Tom and Ed will gather further information.

Tom and Reed will be meeting with the Oatmeal Club next week to talk about the Senior Center.

Colleen reminded the chairperson of each committee to email her their monthly committee reports @ ckeilbart@gmail.com

Meeting adjourned at 11:00 a.m.

Respectfully Submitted,



Colleen Keilbart, Recording Secretary