

## BISCC Board Meeting Minutes

April 11, 2018

Next Board Meeting: May 9, 2018, @ 9:30 a.m., Dining Room

**Call to Order:** President Tom Kilbane officially called the meeting to order at 9:30 a.m.

**Board Members Present:** Tom Kilbane, Mickey Guthrie, Michael Laney, Mike Hotchkin, Selden Smith, Nancy Lewars, Bill Luria, Ed Bancroft, Colleen Keilbart,

**Absent:** Jeannette Franks, Karen King, Veronika Rohrscheib

**Others present:** Reed Price, Mary Gibbs, Cindy McGregor, Ruth Flanagan, Rita Elsberry

Tom introduced Rita Elsberry, Executive Director of IVC. IVC has been in existence for 20 years to support life-enriching connections between caring people and the elderly and persons with disabilities to enable their independence, dignity, health and well-being. IVC has 215 volunteers, serves approximately 350 people, and they log over 30,000 miles driving a year. Rita is so pleased with the collaborative effort between the different agencies on Bainbridge and particularly their association with the Senior Center. She brought the newly printed Resource Book that will be used by our receptionists. The same resource book will be updated online and is available on their website: [www.ivcbainbridge.org](http://www.ivcbainbridge.org).

### **Consent agenda: Minutes**

**Motion:** Michael L. moved to accept the March 14, 2018 board meeting minutes as presented. Mike H. seconded and it was unanimously approved with one abstaining vote by Ed due to his being absent at the last meeting.

**Financial Report** – Ed Bancroft presented the [attached treasurer's report](#) and gave thorough review on interpreting the report. Questions from board members relating to first quarter budget and actual amounts were addressed

Ed then reported on the beginning process of writing policies. Mary and Ed have been writing preliminary policies that will be given to the Executive board to vet prior to bringing them before the board.

### **Committee Reports**

#### **Strategic Planning- Bill Luria**

As part of its work to develop a strategic plan, the committee attended a workshop at Olympic College presented by the Kitsap Community Foundation. The group presented two draft revised mission statements for consideration by the board.

**Motion:** Nancy moved to accept the mission statement that the Bainbridge Island Senior Community Center exists “to enhance the independence and quality of life of people in our community as they age”. Mickey seconded and it was unanimously passed.

The committee also presented a draft vision statement: "Our vision is to support adults as they age to lead independent, healthy, productive lives and be meaningfully engaged in our community."

The group is working on developing draft goals and objectives that they will bring before the board in future meetings. The goal is to have a strategic plan ready for presentation at the next membership meeting in January 2019.

#### **Events Committee –Colleen Keilbart/Mickey Guthrie**

- The talent show was a success. In fact, beyond our expectations. We went from giving us time to cancel for lack of participation to oh no we have too many performers. But 3 dropped out for health reasons so it was just perfect. We had a full house then some.... Probably 100 people. We took in \$800 before expenses.
- Our next event is All That Jazz, June 23<sup>rd</sup>. Plans will begin at our next committee meeting April 19<sup>th</sup>.
- It was suggested the Events Committee Board Member(s) should take the lead in the organization the Volunteer Luncheon. This year's luncheon will be held at St. Cecilia's, May 16, 11:30-1:30 p.m. Members of the Evergreen Singers are volunteers and will be invited to the luncheon. Reed is willing to drive the bus. Guests must RSVP. There will be a list at reception and only volunteers on the list will be able to attend. Colleen and Mickey have taken the lead to organize the luncheon.

**Fundraising** – Selden Smith

Two grants applications have been submitted by the grants committee to Bainbridge Community Foundation, one for the Evergreen Singers for \$5,000; one in conjunction with other agencies to develop a Resource Directory database for \$7,500, as stated in last month's minutes. BCF representatives recently came to the Center for a site visit with Reed.

**Marketing Committee** – Cindy McGregor

Colleen and Nancy have created a survey, "Making Connections." The two-fold purpose is to identify the willingness of BISC members to volunteer specific skills, and to find out what the membership would like to see in future BISC programming. This questionnaire will be included in the next *Splash*. Responders are asked to drop their completed questionnaires in a box in the lobby that Bob Leik is creating.

Photographers from the BI Photo Club took portrait shots of 25 additional members in the hour before the Talent Show on April 7. Another photo session will be at the Volunteer Luncheon.

Complimentary 5" X 7" prints will be available at the Reception Desk starting May 1. There will be a sign-up sheet for those who also want a digital copy.

Our photo gallery on the Website features photos of the major events so far this year!

- **Upcoming Events Needing Marketing Support**
  - May 16 Volunteer Luncheon
  - Jun 23 Prom Night (AKA "All That Jazz")
- **Movie Nights** – (RT = Rotten Tomatoes critics rating)
  - Apr 13-*The Imitation Game*, Apr 20- *Captain Phillips*, May 11- *Darkest Hour*, May 18- *The Bucket List* , June 8- *Three Billboards Outside Ebbing, Missouri* , June 15- *My Cousin Vinny*
- **Adventures in Travel** – All slots filled for Spring: Apr 18- Bob Leik –Mediterranean; May 2 -Tom and Helen Bartuska England Landscape/Gardens & The Eden, May 16- Sada Ross – Ireland. (Which may be rescheduled as it is on the same day as the Volunteer Lunch.)
- **Spreading the BISC Word**- In March we distributed BISC brochures to the Chamber, multiple real estate offices in town, senior housing facilities, and the BI Public Library.

**Resources:**

- The Resource Fair on March 30<sup>th</sup> was successful but could have had more participation, both by agencies and by visitors. The committee will explore other agencies to participate.
- Next event: Presentation on Long Term Care June 11, 1:00 p.m. by Dana Gargus, Kitsap Long-Term Care ombudsman
- A Home Care Symposium will be held in September.
- Receptionists will begin using the Resource Notebook provided by IVC

**Membership Committee**- Jennifer Merrill (via email)

- Several volunteers contacted approximately 300 people who paid membership dues in 2017, but who have yet to pay dues in 2018. Our phone calls and emails went well with, mostly, folks promising to renew. This direct contact also enabled us to make corrections to phone numbers and or learn of reasons why some will not be renewing. Any changes in contact information we will pass on to Reed/front desk staff to correct in the master data system (as Reed said was appropriate to do).
- Jennifer will request a list of relatively recent new members, and will contact them by email inviting them to the new member coffee to be held on May 9 and hosted by Linda McCarty and Linda Zaretsky. Ellen was grateful for the signage provided by Reed and Mary which we will use again.
- There are probably quite a few people who partake of activities at the Senior Center (Bingo, Bridge, Table Tennis, etc.) but who are not members. We decided it a good idea to talk with Reed about having a sign in the location of such events that says something like: "Are you enjoying your time in this space? Help us keep it available to you by becoming a member of the Senior Center. \$20/year/person. Stop by the front desk to join!"

New Business/For the Good of the Order – Colleen attended the Bainbridge Island Downtown Association meeting prior to the board meeting. She recommended BISC become a member immediately.

**Meeting adjourned at 11 a.m.**

**Respectfully Submitted,**

A handwritten signature in cursive script that reads "Colleen Keilbart".

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**Colleen Keilbart, Recording Secretary**