

BISCC Board Meeting Minutes

June 13, 2018

Next Board Meeting: July 11, 2018, @ 9:00 a.m., Dining Room

Call to Order: President Tom Kilbane officially called the meeting to order at 9:00 a.m.

Board Members Present: Tom Kilbane, Mickey Guthrie, Mike Hotchkin, Selden Smith, Nancy Lewars, Bill Luria, Ed Bancroft, Colleen Keilbart, Jeannette Franks, Karen King, Gunda Lunde, Dick Melton (emeritus)

Absent: Genevieve Moyer

Others present: Reed Price, Mary Gibbs, Cindy McGregor, Barbara Hotchkin, Ruth Flanagan

The board welcomed new board member Gunda Lunde.

Consent agenda: Minutes

Motion: Mickey moved to accept the May 9, 2018 board meeting minutes as presented. Karen seconded and it was unanimously approved.

Financial Report – Ed Bancroft presented the [attached](#) treasurer's report which the board accepted. Ed also provided detailed minutes from the Finance committee Meetings of June 8, 12, & 15.

Washington State Association of Senior Center (WSASC) Conference:

Barbara and Mike Hotchkin, Ruth Flanagan and Mary Gibbs reported on highlights from the Wenatchee WSASC conference they attended.

* Some senior centers have implemented TEAMS (Healthier Living. Acronym for Together, Eating Better, Actively Living, Monitoring Health, Self-Managing Risk), a program Barbara believes we should investigate.

* Valuable networking. More staff attended than volunteers. Recommended that Reed attend next year.

* Our Splash is just as good if not better than any other senior center newsletters. No reason to change anything.

* Excellent keynote speaker Gene Sharratt spoke of the importance of being a welcoming community. BISC fills that expectation.

* 90 seconds brainstorming activity was good – Centers shared problems & were people gave "90-second suggestions." One example: Homelessness was discussed as a growing problem for Senior Centers. One suggestion was to encourage transient visitors to help out with activities around the Center.

* Most thrift shops at centers that have them are named. It was suggested that we have a contest to name BISC Thrift Shop.

4TH of July: Nancy Lewars will coordinate time slots for the booth. Ideas to implement:

- Beanbag game toss with discount coupons at the Thrift Store for prizes. Mary and Tijen will coordinate the effort.
- Copies of the color ad.
- Copies of the brochure
- Stickers to be printed
- BISC and Photo Club should be cross-referenced

Committee Reports

Events Committee – Colleen Keilbart/Mickey Guthrie

* Total cost of the Volunteer Luncheon was \$ 2,209.26. Reed wrote thank you notes.

* Pride Parade and party will be at Waterfront Park is on June 23rd, 4-8pm. All That Jazz is June 23rd from 4:30-7:00. Reed will drive a shuttle between the Congregational Church and BISC from 3:30-5:00 pm and return folks to their cars at 7:00. There will be lots of signage. We need volunteers to be present in the parking lot at the church.

*Plans continue for All That Jazz. Volunteers are needed for set up at 2:00 p.m.

Membership Committee – Jennifer Merrill

***New Members Coffee:** After Jennifer sent an email invitation to new members, 5 or 6 women showed up and had a delightful time talking about many of the programs, classes, trips, and the opportunity to socialize that the Senior Center offers with Linda McCarty and Linda Zaretsky. The next New Member Coffee is on September 12, 10 am hosted by Don and Ellen Fisher.

***Membership:** As of June 4, BISCC has 1197 people who have paid their 2018 membership dues, eliciting 997 email addresses. We have 209 people who paid membership dues in 2017 but have not paid in 2018; Jennifer will send an email reminder to those who have email addresses.

***Signage:** Reed advised the committee if they provide signage encouraging non-members who use BISC facilities to become members it will be displayed at opportune times.

***Ad:** The full-page ad recently published in the Bainbridge Review could be modified very slightly to become an 8½ x 11 sheet flyer we could post on bulletin boards around town and in the assisted living facilities on Bainbridge. Ruth can prepare the flyers.

Marketing Committee – Cindy McGregor

***Bainbridge in Bloom:** The Marketing Committee manned a table at the Filipino American Hall on June 2 & 3. Suggestions from visitors were:

- 1) Include a map in the next iteration of our brochure
- 2) Negotiate a reduction in membership fee to BARN for BISC members
- 3) Gardening enthusiasts wanted to purchase our green hats
- 4) One participating company wants to sponsor more community organizations – First Federal

*** Supported Events:**

- 1) Evergreen Singers Concert at Rolling Bay Presbyterian Church June 5 – Photos on website Gallery
- 2) “All that Jazz”– June 23 Photographic coverage will be provided by Diane Hutchings of Photo Club.
- 3) July 4: A photo tribute to Suelyn Wong will be on the west wall in Huney Hall.

*** Movie nights:** June 15 *My Cousin Vinny* (1992) R for language - Comedy. Movie night will be on hiatus in July and August. It will resume on Sept 14.

*** Technology Tutoring:** Thank you notes are being written for the student tutors. Tutoring will resume on 9/24

*** A full-page color ad** was placed in the May 25 edition of the *BI Review* and Island-wide *98110*.

*** BISC Brochure** was updated and printed.

*** Fact Sheet for One Call for All:** An information sheet was prepared for an article about BISC.

Advocacy – Bill Luria

*** Sherry Appleton** at Huney Hall last week brought in about 30 people.

*** The date of the Candidates Forum** for the 2 people running for the 23rd Legislative District will be announced when the date is agreed to.

*** A goal of the committee** is to figure out what BISC wants from the legislative officials.

*** COBI** is looking into the homeless situation on Bainbridge and it seems likely the Center may have a role in that.

Resources Committee -- Jeannette Franks

*** Plans** underway for September 20 Home Care Symposium. The new name is “Carebusters”

*** Following event** Universal Design tour. Details will be forthcoming

Fundraising – Selden

- * 2018 Grants Goal Status: - \$50K Target; \$53.6K Budget; \$35.95K in awards
- * The Grants Committee is collecting and creating BISCC “Case for Support”.
- * 25 foundations have been identified are possibilities for grants. More are being researched.
- * Biographies of staff and Board Members are a need within our Case Statement. We will be reaching out to the Board Members with a standard format and example. “People give to people, not causes.”
- * The Grants committee has two requests of the Board

1. Strategy Session on City of Bainbridge Island Human Resource Grant. Our biggest grant request this year is to the City of Bainbridge Island (COBI). It’s expected the proposal will be due in late October with the same submission requirement as in the past, and their total dollar amount to spread across selectees will remain about the same as well - \$325K for each of the two years. Our current award is \$19.5K in 2017 & 2018. The narrative is straight-forward but dependent on the “ask” and our strategy to maximize our grant dollars. Request meeting in July 2018.

2. Request BISC Fundraising Plan.

Finance Committee- Ed Bancroft

Ed described the committee’s research for options of investment management and provided written minutes from their meetings on June 8, 12 & 15th.

Motion: Bill moved to subscribe to the Chartist Mutual Funds Letter and authorize the committee to invest funds upon the recommendation of the Chartist and consistent with the BISCC authorized Investment Policy. Jeannette seconded and it unanimously approved.

Strategic Planning- Bill Luria

The Committee continues to work on Objectives and will have more to present to the Board in the future.

New Business/For the Good of the Order –

Colleen reminded committee chairmen to submit minutes from their monthly meetings to her email at ckeilbart@gmail.com

Meeting adjourned at 11 a.m.

Respectfully Submitted,



Colleen Keilbart, Recording Secretary