



BOARD MEMBERS CODE OF CONDUCT

Bainbridge Island Senior Community Center (BISCC)

Bainbridge Island Senior Community Center has adopted the following Code of Conduct that all board members agree to adhere to by signing below:

1. Active Participation

Board members are expected to exercise the duties and responsibilities of their positions with integrity, collegiality, and care. This includes:

- Making attendance at all meetings of the board a high priority.
- Being prepared to discuss the issues and business on the agenda and having read all background material relevant to the topics at hand.
- Cooperating with and respecting the opinions of fellow board members as well as supporting actions of the board even when the board member personally disagrees with the action taken.
- Putting the interests of the organization above personal interests.
- Representing the organization in a positive and supportive manner at all times and in all places.
- Showing respect and courteous conduct in all board and committee meetings.
- Refraining from intruding on administrative issues that are the responsibility of management, except to monitor the results and ensure that procedures are consistent with board policy.
- Observing established lines of communication and directing requests for information or assistance to the executive director as appropriate.

2. Prohibition Against Sexual Harassment

The Bainbridge Island Senior Community Center strives to maintain a workplace that is free from illegal discrimination and harassment. Any board member who engages in discriminatory or harassing conduct is subject to removal from the board. Complaints alleging misconduct on the part of board members will be investigated promptly and as confidentially as possible by a task force of the board appointed by the executive committee.

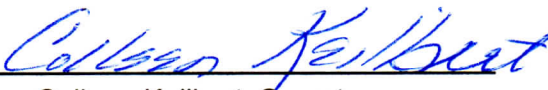
3. Confidentiality

Board members are reminded that confidential financial, personnel and other matters concerning the organization, donors, staff or clients/consumers may be included in board materials or discussed from time to time. Board members should not disclose such confidential information to anyone other than other BISCC board members and staff when appropriate.

4.

Board members are required to read, sign, and agree to the Bainbridge Island Senior Community Center policy on conflicts of interest and disclosure of certain interests.

Policy approved by the BISCC Board of Directors on August 8, 2018.

By: 
Colleen Keilbart, Secretary