

**BISCC Board Meeting Minutes**  
**November 14, 2018**  
Next Board Meeting:  
**December 12, 2018, @ 9:00 a.m., Dining Room**

**Call to Order:** President Tom Kilbane officially called the meeting to order at 9:10 a.m.

**Board Members Present:** Tom Kilbane, Ed Bancroft, Colleen Keilbart, Karen King, Nancy Lewars, Gunda Lunde, Bill Luria, Selden Smith, Mike Hotchkin, Dick Melton

**Absent:** Jeannette Franks, Genevieve Moyer, Mickey Guthrie

**Others present:** Reed Price, Ruth Flanagan, Cindy McGregor, Jamie Mittet, Ann Lovejoy, Sara Prout

Reed opened the meeting by introducing Sara Prout, the newly part-time hired Volunteer Director.

Karen Molinari and Elsa Watson of the Bellwether Group, continued their presentation on Major Gifts Training.

Following the training Tom opened the business meeting.

**Marketing –Cindy**

**Farmers' Market:** Sheila Curwen knows the manager at the Farmers Market. We are now welcome there both this year and next. The nonprofit fee is \$5 and an application is necessary. Remaining dates in 2018 are Nov 10, 17, 24 and Dec 1,8,15. The Marketing Committee is deciding how best to use this opportunity.

**Expansion of Technology Tutoring Sessions:** We continue to be in high cotton with 19 – 20 tutors. The problem now is getting enough of our members to sign-up so tutors do not have to share tutorees. In the last session, 18 members were helped.

**Pending Events Coverage:**

Nov 23,24- Black Friday & Saturday Christmas Sale

Dec 8 – Winter Wonderland (COBI, BIMPRD, Chamber)

Dec 15 – An Island Christmas

**Movie nights:**

Nov 9 – *Won't You Be My Neighbor?* (PG, 2018)

Nov 16 – *I, Tonya* (R, 2018)

Dec 14 – *Gifted* (PG-13, 2017)

Dec 20 - *The Book Thief* (PG-13. 2013)

**FOB Friday Tours:** With the most recent addition of Harbor Square Wine Shop, there are now 30 businesses participating in FOB Fridays. Karen King organized a series of walks to familiarize our members with these businesses. The first was last Friday in great weather. Seven businesses in the Winslow Green area were featured.

**Halloween Party:**

Lots of fun. Photos are posted on the website Gallery page.

**Adventures in Travel:**

Bob continues to arrange fascinating armchair trips for us.

Nov 7 Iceland & Benelux (Sam and Susanne Bardelson)

Dec 8 Sicily (The Bardelsons)

Cindy announced her retirement from being the chairman of the marketing committee, effective January 1, 2019.

**Consent agenda: Minutes**

**Motion:** Ed moved to accept the October 10, 2018 board meeting minutes as presented. Karen seconded and it was unanimously approved.

**Financial Report** – Ed Bancroft emailed the [monthly financials](#) and E\*Trade securities account analysis of positions.

## Committee Reports Strategic Planning –

### Events – Colleen

Halloween party was a success even though much fewer people than last year. We attributed it to the lack of advertising, especially in the Splash where it was tucked inside and a small article. We took in \$158 between \$5.00 donation at the door and the donations at the bar.

Planning for our Island Christmas party on December 15 from 4-6:00 pm continues. Colleen W. Jamie Mittet and Colleen K will be making the hors d'oeuvres.

The Talent Show will be held March 16. Deadline for signing up is Valentines Day February 14. Depending on the number of sign ups we may need “try-outs”. We will have 2 rehearsals prior to the show.

### Membership – Jennifer Merrill –

The committee talked about communications with folks who expressed an interest in volunteering with BISC, which we agreed to do at the request of Nancy Lewars and the Making Connections committee. In general, we found that when we were able to actually making contact with a person, via the phone or email, our conversations were satisfying and we were able to help direct them to volunteer possibilities or to programs/classes/etc. We agreed that increasingly it is easier to actually make contact with seniors via email, rather than via phone. We talked about whether it makes sense for the current Membership Committee to merge with the Making Connections Committee. Jennifer will talk with Nancy Lewars about this.

**New Member Coffee on September 12:** Don and Ellen Fisher talked with 9 new BISC members We all agreed that these New Member Coffees are a good thing, and so we will schedule more in 2019. **November 14, 10am.** Jennifer will get a list of new members since September 1 and will invite them to this coffee.

### Finance & Operations No report

### Advocacy – No report

### Resource – No report

### Grants –

\* New member: Ron Santana. Nancy Goll stepped down but plans to return in Summer 2019. Committee now includes: Gerry Worley, Kathy DiMaggio, Reed Price, Rob Santana.

\* COBI Grant. Awarded, (effective 11 Dec 2018) two COBI grants for general operating (\$90K) and Bainbridge Resource Network (\$10.5K); money will be received over 2019 and 2020.

\* 2018 Goal Status: - **exceeded** \$50K Target (items in red are an update)

- Awarded
  - **COBI (City of Bainbridge Island) Human Services Program, Oct 2018, \$90K for general operating (\$45K in both 2019 & 2020)**
  - **COBI, Oct 2018, \$10.5K for Bainbridge Resource Network Project (\$5.25K in both 2019 & 2020)**
  - **Kawabe Memorial Fund, Nov 2018, \$10**
- Submitted
  - LOI for Ben B. Cheney Foundation, 1 Sep
  - Kitsap Bank Community Connections Giving Program, Sep 2018, \$2.5K
  - Kitsap Community Foundation, Sep 2018, \$5K
  - Bainbridge Community Foundation (Capacity-building), Oct 2018, \$1.5K

#### Grants Score Card

##### Awarded

- Kitsap Foundation Great Give, May 2018, \$8.89
- BCF, Jan 2018, Capacity Grant, \$1.45K
- Rotary, Nov 2017, \$7.1K
- Kitsap Bank, Dec 2017, \$2.5K
- COBI, Nov 2016, \$19.5K
- Bainbridge Island Women's Club, May 2018, \$500 (part of Great Give)
- BCF, Joint Proposal, June 2018, \$7.5
- BCF, June 2018, \$5K
- Suquamish Tribe, June 2018, \$0.5K
- WSASC, Sep 2018, \$1K
- COBI, general ops, \$90K
- COBI, BRNP, \$10.5K
- Kawabe Memorial Fund, Nov 2018, \$10K

##### Lost

- Harvest Foundation, May 2018, \$10K
- Suquamish Tribe, Sep 2017, \$15K
- Grace Outreach Grant, Aug 2018, \$2K
- Suquamish Tribe, Dec 2017, \$3.75K

- Planned
  - Union Bank, Oct 2018, \$2K (postponed to 2019)
  - Bainbridge Island Rotary, Nov 2018, \$7K
  - Ben B. Cheney Foundation, Dec 2018, \$10K [if LOI accepted]
  - Puget Sound Energy “Powerful Partnerships”, 5 Oct 2018, \$2K (postponed to 2019)

- LOIs to submit in preparation for 2019
  - M. J. Murdock Charitable Trust
  - Harvest Foundation
  - May and Stanley Smith Charitable Trust
  - \* Other Actions

2019 Grant Schedule. Detailed research and priorities for 2019 are being developed. We’ll develop an income flow. Plan should be finalized by mid-Dec.

\* Grant Research. Research: Identified – 382; High Match – 39; Relook - 31; No go – 105; Remaining to investigate – 206.

For the Good of the Order: Reed distributed the BOD approved Strategic Plan packet for the BOD thoroughly examine at the December meeting. The goal is for the Strategic Plan committee to make firm recommendations according to the plan that can be adopted by the board.

**Meeting adjourned at 11:00 a.m.**

**Respectfully Submitted,**



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**Colleen Keilbart, Recording Secretary**