

BISCC Board Meeting Minutes
March 13, 2019
Next Board Meeting: April 10, 2019 @ 9:00 a.m., Dining Room

Call to Order: Following a pre-meeting celebration to honor Reed for the Chamber of Commerce Citizen of the Year for 2018 President Mickey Guthrie officially called the meeting to order at 8:50 a.m.

Board Members Present: Ed Bancroft, Mickey Guthrie, Mike Hotchkin, Gunda Lunde, Jamie Mittet, Selden Smith, Ruth Flanagan, Colleen Keilbart, Ann Lovejoy, Colleen Waechter, Genevieve Moyer, Tom Kilbane (ex-officio)

Absent: Bill Luria

Others present: Reed Price, Mary Gibbs

Consent agenda - Minutes

Motion: Jamie moved to accept the February 13, 2019 board meeting minutes as presented. Ruth seconded and it was unanimously approved.

Financial Report – Ed distributed monthly budget. ([attached](#)) No questions.

Committee Reports - All committee minutes are filed in the Committee Book maintained by the BOD Secretary.

Financial Committee – Ed

- * Jack agreed to refresh his information on the insurance coverage prior to the policy renewal date and to meet with Reed about any changes.

- * Ed discussed the portfolio positions and how our positions are like the GoneFishin portfolio that was reviewed last year. The Chartist's recommendations were again discussed and the 50/50 investment in equities and fixed income was again confirmed as the best place to be currently.

- * Gerry introduced a worksheet designed to assist Reed in the submission of our financial data to grantor agencies. The objective is to make Reed's job less burdensome. Some refinements to the worksheet were suggested. Gerry's efforts are clearly appreciated. Additionally, she is developing a grant award filing system which will assist in accounting control and audit information if needed.

Events Committee – Colleen Keilbart

- * Looking forward to Talent Show on Saturday, March 16 from 4-6. Doors open at 3:30.

- * Booked Cuban Heels for an event on June 22.

- * Hoping for Fall Fund Raising event with Improv, and make them the annual fundraiser headline.

Marketing –Ruth Flanagan

- * The meeting featured a discussion of the survey results and how best to proceed with the information gained from the survey. Frequently Asked Questions (FAQ), may be added to the web site so immediate questions could be answered on line.

- * Sheila mentioned that when she visited the Fob Friday merchants many of them felt they were not seeing a great number of folks coming in for their discounts on Fridays. The merchants are in favor of the program but would like folks to take better advantage of it. Sheila suggested that perhaps we might need to send out postcards to our members reminding them to utilize their discount. Ruth mentioned that she had changed the verbiage in Splash! to read "Don't forget to shop these fine businesses to receive your 10% discount every Friday..."

Nominations - Mickey

- * The committee will be proposing a three (3) year term for board members beginning 2020, a change that will be proposed by the change of by-laws presented to the board at a future date.

Policies and Procedures - Mike

- * Will be canvassing Strategic Planning Group to see where they stand and will report at April BOD meeting. A Code of conduct Policy was distributed to BOD members to review and be prepared to approve/discuss at the April 2019 meeting. A discussion was held about dogs in the center and it was decided that a sign should be put outside the Waterfront Thrift door saying "No Dogs Allowed" for safety issues because of the confines of the limited space.

Membership – Jennifer Merrill

- * Past dues: The committee will call 15 people per list encouraging people not contacted to renew for 2019. If they learn anything Reed and/or Mary should know about, they will pass it on.
- * New Member Coffees for 2019 at 10:00 a.m.: May 8, Aug 14, Nov. 13. We hope any of our committee members who are available will attend and help host any of these Coffees.
- * Jennifer will have Reed get a monthly list of new members so that we can call them and introduce them to the Center
- * Brainstorming about how to better meet the needs of current members and brand-new members. Explore the possibility of having monthly “birthday parties” for new and current members as one way for people to “plug in.”

Grants - Kathy Dimaggio

- * Synopsis for the Board: One new proposal submitted: First Federal Community (\$25K), six more proposals planned for the first half of the year and one LOI. Our grant research is completed; we researched 384 potential sources and determined 306 do not fall into BISCC area; 37 should be considered as potential grantors, 12 could be major donors and 5 others fit with our mission but are not grantors; 24 are a low priority.

Director’s Report - Reed

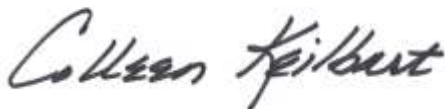
- * Details of the Resource Navigator shared position with IVC continues to move forward.
- * An internship program received full board approval to move forward.
- * Partnership with Bainbridge Island Rowing Club continues to move forward in conversation. Our treasure, Ed Bancroft, has agreed to meet with the BIR treasurer and a mutually satisfactory time to be part of the conversation.
- * Refresh of BISCC details are being ironed out by the committee. A Proposal will eventually be sent to COBI for price estimate and eventually direction of what we can accomplish.
- * **Volunteer Update – (Sara)**
 - * Chilly Hilly was a big success with netting approximately \$4,500. 3 days and 41 volunteers gave an average of 4 hours each.
 - * Working with Refresh committee for changes of reception area that would be advised.
 - * Soliciting volunteers for Park District Easter Egg Stuffing at Huney Hall.
 - * April 3, Volunteer Fair/Mixer
 - * May 15, Volunteer Luncheon at St. Cecilia’s
 - * Working on Grand Old 4th.
- * **Waterfront Thrift – (Tijen)** Despite the snowy weather last month the thrift shop was just \$95 shy of last year’s sales. Sales for the first two weeks of this month have been brisk. Everything going well.
- * Exercise Equipment – We received a fine offer to receive used exercise equipment which the board declined to accept. Storage and moving issues did not seem to make it worth our taking the equipment.

For the Good of the Order:

- * Selden advised April 19 is Game Day at the Center
- * Tom advised Dawn Janow has been chosen to replace Lee Cross as Park District Commissioner

Meeting adjourned at 11:00 a.m.

Respectfully Submitted,



Colleen Keilbart, Secretary

BAINBRIDGE ISLAND SENIOR COMMUNITY CENTER
 COMPARITIVE RESULTS FOR YTD FEBRUARY 2019 AND YTD FEBRUARY 2018

ACCT. No	REVENUE	FEBRUARY 2019	FEBRUARY 2018	CHANGE FROM PRIOR YEAR
4000	GRANTS AND AWARDS	\$ 2,500	\$ 2,500	\$ -
4100	DONATIONS AND SPONSORSHIP INCOME	38,700	30,400	8,300
4200	MEMBERSHIP DUES	12,400	3,600	8,800
4300	DONATED FACILITIES	12,000	12,000	
4400	PROGRAM REVENUES	9,800	7,300	2,500
4500	THRIFT SHOP REVENUES	8,100	6,500	1,600
4600	FUND-RAISING EVENTS			
4800	INVESTMENT INCOME	11,400	900	10,500
	TOTAL REVENUE	94,900	63,200	31,700
	EXPENSES			
5000	COMPENSATION, TAXES AMD BENEFITS	\$ 27,500	\$ 17,300	\$ 10,200
5100	PROFESSIONAL SERVICES	2,100	2,400	(300)
5200	OFFICE, ADMIN., AND RELATED EXPENSES	4,700	6,500	(1,800)
5300	INSURANCE AND SECURITY			-
5500	PUBLISHING, PRINTING AND COMMUNICATIONS	2,500	6,100	(3,600)
5600	PROGRAM TRAVEL	1,000	1,900	(900)
5700	OTHER PROGRAM RELATED EXPENSES	2,400	100	2,300
5800	PROGRAM INSTRUCTORS AND LEADERS	6,600	2,700	3,900
5900	OTHER MEMBERSHIP AND VOLUNTEER BENEFITS	2,100	1,300	800
6010	USE OF FACILITIES	12,000	12,000	-
7000	THRIFT SHOP EXPENSES	100	100	-
8000	FUND RAISING EXPENSES	800	-	800
6020	DEPRECIATION	3,700	3,500	200
	TOTAL EXPENSES	65,500	53,900	11,600
	REVENUES GREATER (LESS THAN) EXPENSES	\$ 29,400	\$ 9,300	\$ 20,100
	EB 3/06/19			