

BISCC Board Meeting Minutes
September 11, 2019
Next Board Meeting: October 9, 2019 @ 9:00 a.m., Dining Room

Call to Order: President Mickey Guthrie officially called the meeting to order at 9:00 a.m.

Board Members Present: Bill Luria, Ruth Flanagan, Mickey Guthrie, Colleen Keilbart, Ann Lovejoy, Ed Bancroft, Selden Smith, Jamie Mittet, Gunda Lunde, Genevieve Moyer, Mike Hotchkin, Tom Kilbane (ex-officio)

Absent: Colleen Waechter

Others present: Reed Price, Gerry Worley, Mary Gibbs, David Huether, Leslie Schneider

Consent Agenda - Minutes

Motion: Ed moved to accept the August 14, 2019 board meeting minutes as presented. Jamie seconded and it was unanimously approved.

Financial Report – Ed Bancroft

* Ed discussed our budget ([attached](#)) vs actual report stating that we appear to be on track through the end of the year. Compared to this time last year, we are currently down a little due to funds received in 2018 for use in 2019. He would like to see a program review showing expenses vs revenue for some of our paid programs. Reed occasionally does this now.

* We have opened a new account with First Federal of Port Angeles and would like to get approval to fund it by transferring funds from our other accounts as follows:

Union Bank 48K

Kitsap Bank 28K

76K total – move \$35K to First Federal (at 2%)

E Trade(Attached) 200K – Equities

200K – Bonds (5.5%)

100K – cash - move 100K to US T-bills (1.9%)

500K Total

Some of the more liquid assets (T-bills & First Federal) are being held for potential funding of Rowing Club.

Motion: Jamie made the motion to authorize the funding for First Federal/Port Angeles. The motion was seconded by Selden and approved unanimously.

Committee Reports - *All committee minutes are filed in the Committee Book maintained by the BOD Secretary.*

Membership – Jennifer Merrill via email

* 41 people joined BISC between 7/23 and 8/19/19; those people will receive a welcoming call from members of our committee.

* The New Members Coffee on August 7 was attended by 15-20 people and hosted by Colleen Keilbart, who drafted a set of talking points which our committee would like to see slightly reworked into a hand-out available at upcoming New Members Coffees.

* Colleen Keilbart (in coordination with Mary Gibbs) has sent/is sending Welcome to the Senior Center letters to all who have joined in August; members of our committee are working on shortening the letter (to one page); Jennifer will partner with Colleen on getting the letters out in the future.

* We agreed to make no changes to Membership Dues.

Resource Committee – Genevieve

After taking the summer off the committee met yesterday and discussed different avenues where to focus their attention.

Refresh/Fundraising Committee – Ann

* Chris Wierzbicki, the head of Public Works at COBI, did a walk through at BISC with Reed and Bill Luria explaining the features the Refresh Committee has addressed.

* Ann distributed a Case Statement that will be given to the City when submitting our proposal.

* Training for One Call For All will be open to any interested parties.

* One Call For All has sent us a total of \$42,000; \$37,000 from the general campaign and a separate check for \$5,000.

* Bill Luria has an architect friend willing to look over the refresh committee's recommendations that will be going to COBI and give us an estimate of costs involved.

Grants: via email from Kathy DiMaggio & Reported by Gerry Worley

* Gerry distributed a spread sheet of grant activities and clear and concise update of current and future grants.

* Synopsis for the Board: Several letters of inquiry (LOI) were submitted to private foundations. They include: Deacon Charitable Foundation, Fred H. & Mary S. Dore Charitable Foundation, and the May & Stanley Smith Charitable Trust. We were encouraged NOT to submit to the C. Keith Birkenfeld Memorial Trust. We are meeting w/ Bellwether Associates later this month as we develop a submission plan for 2020.

Marketing Committee – Ruth

* New committee member, Elizabeth Churchill, will take the helm of updating Instagram and candid shots on Facebook. Joan Hodapp will continue posting events on Facebook and on Next Door.

* Content for new ad was finalized. Ads will go in newspaper beginning this Friday and will run through December.

* Kevin Dwyer wrote and committee edited a press release marketing The Edge/Improv.

* Farmer's Market on Aug. 17 went well but not as many people as the April booth. Another booth will be on October 5.

* Brendan Kemp updated Logo and it was approved by the BOD

Thrift Store – Reed

* The Thrift store is on track for reaching their income goal for the year.

* Tony Alvidrez, is "retiring" from the Thrift shop. His going away party will be in combination with the September 30 Birthday month party.

Advocacy – Bill Luria

* Candidate Forum scheduled for October 2, 3-5 p.m.

* Parks Commissioners debate October 16, 3-5 p.m.

Board members urged to attend both Town Hall meetings and bring friends and neighbors.

Policies & Procedures – Mike Hotchkin working on updates

Events Committee - Colleen Keilbart

Plans underway for Fund Raiser, The Edge/Improv, this Saturday, Sept 14. Hoping all BOD members will attend. 7-9. Open at 6:00 p.m.

October 30 Halloween Party. 4-6 p.m. First prize for best costume one year membership to BISC

December 15 Holiday party 4-6 p.m. (Time under review)

Directors Report – Reed

* Volunteer Background Checks has begun. There were a couple of long time members who complained about participating in the program. Reed explained social security numbers do not have to be given and BISC will pick up the \$19.00 cost of completing the background check. We do not want to alienate those members and will work to encourage their participation.

* Reed distributed a summary of the Strategic Plan that was approved by the BOD in 2018. Today that document was used to go over step by step of how we are doing in response to that document. The Strategic Plan will continue to be implemented.

For the Good of the Order:

* Bainbridge Island Rowing will be holding a “Informational” block party. Reed will be sending an announcement to the membership.

* Leslie brought up affordable housing and suggested we may want to form a task force to look at the needs of seniors.

Meeting adjourned at 11:05 a.m.

Respectfully Submitted,



Colleen Keilbart, Secretary



BISCC BUDGET AUGUST
2019.xlsx



BISCC E-TRADE AUGUST
2019.xlsx