

BISCC Board Meeting Minutes

November 13, 2019

Next Board Meeting: December 13, 2019 @ 9:00 a.m., Dining Room

**Call to Order:** Bill Luria officially called the meeting to order at 9:00 a.m. in Mickey's absence.

**Board Members Present:** Bill Luria, Ruth Flanagan, Colleen Keilbart, Ann Lovejoy, Ed Bancroft, Selden Smith, Genevieve Moyer, Colleen Waechter, Jamie Mittet, Gunda Lunde, Mike Hotchkin, Tom Kilbane (ex-officio)

**Absent:** Mickey Guthrie

**Others present:** Reed Price, Mary Gibbs, David Huether, Gerry Worley, Leslie Schnieder

**Consent Agenda - Minutes**

**Motion:** Jamie moved to accept the October 10, 2019 board meeting minutes as presented. Ann seconded and it was unanimously approved.

**Financial Report** – Ed Bancroft.

The monthly budget report was reviewed. ([Attached](#)) Ed went over it and said the Revenue side of the budget and the Expenses side of the budget are very close and we are on track. No questions.

**Committee Reports** - *All committee minutes are filed in the Committee Book maintained by the BOD Secretary.*

**Nominating Committee:** Colleen K.

\* Tom, Mickey, Ann and Colleen Keilbart form the Nominating Committee, until the annual meeting when the new Vice President will take over.

\* Currently writing the duties of the committee, compiling questions for candidates and well as working on a format for evaluating BOD members .

\* In April of 2019 The BOD unanimously voted to change our by laws from a 2 year to a 3 year term. Mary Gibbs distributed the format for the new terms and how to transition into it. (Attached)

**Motion:** Jamie moved that we adopt the method as presented. Colleen W. seconded and it was unanimously approved. The Nominating committee will work on the wording for the annual meeting. There was a general consensus that the Annual meeting be held February 12, 2020, 3:00 p.m.–5:00 p.m. followed by a social hour.

**Marketing Committee** – Ruth

\* Farmer's Market - We will participate in the 2020 season due to it's success.

\* Bullet point "duties" will be sent to Mike Hotchkin.

\* Marketing for "One Call For All" drive was done at the Farmer's Market, Splash! and on the website.

\*Bob Leik and Ruth Flanagan have provided publicity for the Halloween party and Volunteer Mixer through posters and the Splash!

\*Starting in 2020, Ruth is putting activities in alphabetical order under each appropriate heading, to make programs and activities easier to locate in Splash! This should be especially helpful to the front desk receptionist when trying to find things in a hurry.

\* Zamboanga closed they are off the FOB Friday list.

\* Hope to have Car Magnets available before the end of the year

**Resources** Genevieve discussed the Resource Committee is working with Katie and the first thing they would like to do is provide an informational meeting on Medicare. Peninsula Health Services is the agency designated to provide information on Statewide Health Insurance Benefits Advisors (**SHIBA**). Unfortunately they handed it off to Helpline House who do not have trained people and it has become a difficult situation.

**Membership** – Jennifer Merrill via email

Two members of our committee resigned this month: Lynda Williams and Coleen Edwards. Coleen says she is still willing/able to help with New Member Coffees and Birthday Parties as needed. We will not be calling the 49 people who joined BISC since our last meeting as only Nancy Lewars and Jennifer Merrill were in attendance at this meeting; though Colleen Keilbart was not in attendance, she continues to send out welcome letters to new members weekly. Coleen Edwards and Genevieve Moyer are hosting the New Members Coffee on November 6.

**Advocacy** – Bill Luria

Preparations for future programs is on hold until the new COBI council is seated.

**Fundraising:** Ann Lovejoy/Gerry**Grants:** via email from Kathy DiMaggio

\* Need help with finding new members for the Grants Committee! Submitted proposal to Puget Sound Energy's Powerful Partnerships Program. Reed met with COBI's Cultural Funding Committee on 28 Oct prepared to answer all committee questions – no questions were asked, and Reed's presentation was well received.

\* The Annual Appeal letter will be sent out at the end of December. Tom suggested advising members the "real" cost of a membership. Reed will take that into consideration.

**Thrift Store:** Colleen Waechter

\* October was a good month bringing in \$7,839 vs. \$6,658 last year same period.

\* December 7, 9 a.m.–3:00 p.m. is the annual sale, being held this year on Dec. 7 instead of Black Friday.

\* Dire need for Paper "grocery" bags.

\* Ed, Colleen W. and Tijen will conduct an end of the year survey in December.9

**Events Committee** - Colleen Keilbart

\* October 30 Halloween Party was a success. About 50 attendees wonderfully costumed.

\* November 14 is the Chamber of Commerce After Hours we are hosting from 5:30-7:00 p.m.

\* December 15 - renaming our annual Christmas Party to Holiday Party. It will be an Open House from 2-6:00 p.m. Sing-along Christmas Carols with Dave Webb, Ukulele Group and karaoke group

**Directors Report** –

\* BIR – After meeting with the president of the BOD of the Rowing Club Reed is satisfied that they received the LOI and are prepared to move forward with our proposal. Tom, Bill and Reed are the key negotiators. Ed advised the finance committee has set aside approximately \$100,000 in Treasury Bills, readily available.

\* Scholarships/Activity Support Program will be developed using funds from the Kitsap Great Give, with our goal of raising \$25,000.

\* Volunteer Luncheon, April – since this luncheon has previously been a BOD project Sarah wanted to know if it is appropriate that she take it over. There was a resounding yes and anybody interested in helping should contact Reed.

## Leslie Schneider –

\* Main interest is Affordable Housing. Looking forward to further discussions with BISC

\* A discussion was held about the proposal of Bainbridge Island Park District to take over the management of the new City Dock. The BOD voiced a consensus of disapproval and asked Leslie to let the powers that be at COBI know BISC stance on the issue.


**Focus: Diversity and our Strategic Plan** – Ann Lovejoy facilitated

- \* A letter from Barbara Golden was distributed and discussed.
- \* Leslie suggested to contact the Race Equity Task Force through COBI.
- \* Leslie suggested we may be able to get some benefits from Government Alliance on Race and Equity (GARE)
  - \* The nominating committee will continue to seek diversity on the BOD
  - \* Mike Hotchkin will look into incorporating Race Equity into the rewrite of BPS 100
  - \* Ann will chair a project to examine all aspects of this issue. Assisting her will be Bill, Jamie from the board as well as community folks Ann thinks would be beneficial being on the committee.

**For the Good of the Order:** Ruth questioned if she should have a contract as editor of the Splash as she needs to supply documentation to that end stating she is either an employee or a contract employee. It will be looked into by Ed and Reed and the book keeper, Pat.

The meeting was adjourned at 10:45 a.m.

Respectfully Submitted,



Colleen Keilbart, Secretary



BISCC BUDGET OCTOBER  
2019.xlsx



3-year Board Terms.xlsx