

BISCC Board Meeting Minutes

July 8, 2020

Next Board Meeting: August 12, 2020, @ 9:00 am

Call to Order: President Bill Luria called the meeting to order at 9:01 am

Board Members Present by Zoom Video Conference: Ann Lovejoy, Gerry Worley, David Huether, Bill Luria, Ruth Flanagan, Colleen Keilbart, Mike Hotchkin, Selden Smith, Jack MacArthur, Kimi Kinoshita, Jamie Mittet

Others Present by Zoom: Reed Price, Mary Gibbs,

Absent: Mickey Guthrie

Consent Agenda - Minutes

Motion: Jamie moved to accept the June 2020 board meeting minutes as presented. Selden seconded and it was unanimously approved.

Nominating Committee: Colleen welcomed Kimi Kinoshita as a new board member, appointed to fill Ed Bancroft's term through 2022.

Refresh Committee: Reed presented a history of the Refresh Committee, which included documents from the Public works Department the BOD had been given. The finance committee has looked at the proposal and determined that specifying a dollar amount is not advisable. After discussion, it was concluded that Reed and Ann should move forward to present to City Council on August 4th, including a needs assessment of why it is a valuable request. They will advise the Council that we would be willing to negotiate a co-pay in the future, but due to uncertain times and future budgeting due to Covid, we are not willing to commit to a specific dollar amount at this time.

Finance Committee: David -

a. BISCC Virus Budget July – September

- i. Current cash on hand is \$118,000
- ii. Higher income than anticipated, Once Call for All is doing well, we get the report on the 15th of the month
- iii. Received a \$500 grant from BCF for use in inclusion and diversity
- iv. Anonymous donor of \$5000 for inclusion and diversity
- v. Rec'd \$3300 KITSAP GREAT GIVE money as well
- vi. Our plan is to redo and update the budget based on the now current needs and requirements of delivering the services
- vii. Re the Splash cost, review of costs annually is about \$20K
 1. This goes out to about 1,000 people
 2. Good way to keep people informed of what we are doing at and through the BISCC.

b. BISCC Grant Submissions

- i. We're down to one member on the grant committee with Ron Santina. Need another person to help if we know of someone. Involves research, writing and helping with the work.
- ii. Dermidy has asked us to reapply again this year
- iii. Rotary may or may not have funds to grant this year
- iv. Will we need to adjust to a reduced services contract in the coming term with COBI. \$45K currently per year.
- v. Need to find a signature sponsor for the Center for the year, which would be about \$3K per year.

- c. **E*Trade Status** –. As of this morning our account was at \$507,000, benefiting from good market performance.

The Committee interviewed three firms regarding managing our investments, while all were capable of doing so, we asked Ed Bancroft to assist and he has agreed to do so and has joined the Finance Committee as a member. This will allow us to keep the investment management tasks in house and save between \$4,000 and \$6,000 per year. Further that we were, with Ed's help, going to review the portfolio to determine if different investments would be easier to manage in house. And that we will develop aids to assist in the management of the portfolio.

- d. **2021:** The finance committee has begun planning for 2021 and will be consulting with Reed as it moves forward.
- e. **Treasurer's duties:** The committee has developed resources to assist a new treasurer/committee member with getting up to speed on when and how to file certain documents. Those resources have been given to Mary.
- f. The Finance Committee has been extremely busy with the turnover. Details are contained in the minutes of their meetings which may be reviewed in the Committee Book.

Inclusion Study Group: Ann

Approximately 30 people are now active on the Inclusion Study Group, including high school students and teachers. Multigenerational makes for a much broader study. The Inclusion Study Group will continue to move forward and will be reporting to the board monthly.

Other Committee Reports. None

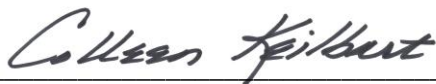
BISCC Status Report- Reed:

June Activities/Participation and Fund Raising:

- Staff ordered Custom Touchless Door Opened Keychain w/Stylus that can be used with check-in at the kiosks at the front entry.
- Thrift Shop now open 3 days a week
- Exercise with Helen outside for 4 people every Tuesday
- Petanque on Thursdays outside
- Book Swap
- Puzzle exchange
- “Something to Talk About,” daily at 11:30 am
- Online groups running their own programs
- Looking for ways to get renewal membership increased.
- Bainbridge Community Foundation will be promoting various Non-Profits in the fall. October 5-9th, tentative date BISC will be featured. Looking at options for fund raising during that week.
- Possibly reduce costs of Splash! by removing content
- Look for a \$3,600-year sponsor
- Going back to FOB Friday participants for small monetary gift
- Working with IVC for possible purchase of tablets so those without computers can be in touch

Adjourned as of 10:07 am

Respectfully Submitted



Colleen Keilbart, Secretary