

BISCC Board Meeting Minutes

June 10, 2020

Next Board Meeting: July 8, 2020 @ 9:00 am

Call to Order: President Bill Luria called the meeting to order at 9:03

Board Members Present by Zoom Video Conference: Ann Lovejoy, Gerry Worley, David Huether, Bill Luria, Ruth Flanagan, Colleen Keilbart, Mike Hotchkin, Selden Smith, Jack MacArthur, Ed Bancroft, Mickey Guthrie, Jamie Mittet

Others Present by Zoom: Reed Price, Mary Gibbs, Kimi Kinoshita

Absent: 0

Consent Agenda - Minutes

Motion: Jamie moved to accept the May 2020 board meeting minutes as presented. Jack seconded and it was unanimously approved.

Inclusion Study Group: Ann and Kimi presented the Inclusion Study sub committee recommendations. The recommendations make it clear to all that BISCC honors its connections to Suquamish history. (See [attached](#) for full statements.)

Motion: David moved the board accepts general support of the Inclusion Study Group recommendations and will continue to move forward as ideas are brought to the board. Jack seconded and it was unanimously approved.

Reed will work with the executive committee as to implementation and evaluation.

Payroll Protection Program (PPP) Loan Revisited:

Motion: David moved to reconsider the motion from the May BOD meeting to return the PPP loan and to use the funds for payroll until the Federal Government announces other guidelines, anticipated to be finalized by September 2020. Jack seconded and the motion passed with an 8 yeah, 4 nay.

Nominating Committee:

Motion: Gerry moved to appoint David Huether as interim Treasurer due to Ed's departure. Ed seconded and it was unanimously approved.

Finance:

Virus Budget - Gerry. May actuals had a shortfall of \$10,300, which would have been more if not for \$18,100 in donations. Estimated \$48,000 shortfall is anticipated through August. Reed advised that number could go down after money for One Call for All is received. Gerry advised there is a strong possibility we will be operating a "virus budget" into 2021. See [Attached](#) budget.

Grant Status – The only change in the Grant reporting is COBI approved the change of the \$5,000 for cultural programs (specifically for Evergreen Singers) will now go toward general operations. See [Attached](#).

Etrade Status – Gerry reported Etrade is now on a monitoring status. The finance committee does not have the expertise to continue to invest the way Ed was doing and is looking at alternative ways of investing. As of this morning we have \$512,668, up from \$495,462 on closing of the month on May 30. Finance committee will be making decisions how to move forward. See [Attached](#).

Other Committee reports:

Refresh Status: There has been no guidance as to what COBI's thoughts are about the refresh list submitted prior to the shutdown due to Covid-19.

Chris Wierzbicki, Public Works Director, called for a meeting with Reed the afternoon of June 15. Reed had submitted a proposal for modest changes for COBI to consider prior to reopening BISC. The list included installing hands-free faucets and soap dispensers and a few other minor things.

BISCC Status Report- Reed:

May Activities/Participation - Reed continues adding Zoom programs to the calendar and hoping to have a few outdoor programs available by the time Phase 3 is approved in Kitsap County.

Fund Raising – Currently we have a grant application in from Bainbridge Community Foundation for our Inclusion Study, which includes isolation inclusion. The request for \$5,000 is growing do to online giving through BCF and it is likely that we will receive 6,000 plus. We will continue to think creatively for fund raising opportunities.

Phase 2 Activities/options – Government guidance recognizes that our population is among the most vulnerable and has advised “Stay Home, Stay Healthy” approach. Reed is exploring programs that could have safe openings like a safe start of Footcare, outdoor yoga class, reduced hours opening of the Thrift Store. Plexiglass shield barriers are being installed at reception and in the Thrift Store. Reed is looking for feedback and guidance from both COBI and Bainbridge Senior Living.

Fee Collection Ideas – The goodwill generated by offering free on-line check ins, meetings and exercise outweighs looking at collecting fees at this point.

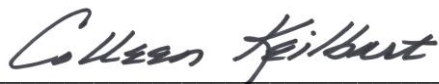
Signing Authority Resolution

Motion: David moved to update bank signatures cards and designate the President, Vice President and Treasurer with signing authority at the banks. Colleen seconded and it was unanimously approved.

New business - Bill: Ed resigned from the board at the end of the meeting, effective immediately. We are ahead in investment accounts as the result of the work Ed has done. The Nominating Committee will begin the process to recommend Ed’s replacement to the BOD.

Adjourned as of 10:27 am

Respectfully Submitted



Colleen Keilbart, Secretary