

BISCC Board Meeting Minutes
November 11, 2020

Next Board Meeting: December 9, 2020, 9:00 a.m. @ Zoom Conference

Call to Order: President Bill Luria called the meeting to order at 9:00 a.m.

Board Members Present by Zoom Video Conference: David Huether, Ann Lovejoy, Gerry Worley, Bill Luria, Ruth Flanagan, Colleen Keilbart, Mike Hotchkin, Selden Smith, Jack MacArthur, Kimi Kinoshita, Mickey Guthrie, and Jamie Mittet

Others Present by Zoom: Reed Price, Mary Gibbs, Barbara Golden, Eleanor Weinel

Absent: None

To honor our connection to the Suquamish Tribe, Ann read a statement acknowledging that we are on the traditional land of the Coast Salish people.

On this Veterans Day Jack MacArthur gave a tribute to all veterans.

Consent Agenda - Minutes

Motion: Jamie moved to accept the October 2020 board meeting minutes as presented. Jack seconded and it was unanimously approved.

Tracy Denlinger from One Call for All joined us to talk about giving through One Call for All and the importance of Community Fund. "Ask Me Where I Give" buttons can be picked up at the Senior Center.

Board Committee Procedures – Jamie drafted a Development Committee description. Colleen questioned the Social Events Committee being a subcommittee. She will receive the draft and give her input. Mike will continue being the lead on the rewrite of the Committees.

Finance Report - ([Balance Sheet attached](#))

- * **Etrade** – Gerry. We have approximately \$526,284 invested in the E*trade account.
- * **Profit and Loss** – David. The monthly Profit and Loss ([attached](#)) was sent to the BOD prior to the meeting. No questions.
- * **2021 Budget**- David. Revisited the 2021 Budget ([attached](#)). No questions.
Motion: Jack moved to approve the proposed 2021 budget. Mickey seconded and it was unanimously approved.
- * **PPP Loan Forgiveness** – David- forgiveness of the loan is moving forward. Now in hands of the bank but we are approved for forgiveness.
- * **Refresh**- David. The finance committee is in favor of the agreed match to COBI for a total of \$160,000 to be spread out over a several years. Because of the approval it is time to move forward with negotiations the lease with the city.

Refresh -Reed

The City will review BISCC sketches and proposal in 2021 and plan to move forward with the work in 2022.

The proposal does not include the original work the city agreed to do in 2018-2020.

Nominating Committee – Gerry

- * Two of the three proposed nominees are joining us today, Barbara Golden and Eleanor Weinel. One more position is to be filled, which the committee is currently vetting. More than one potential candidate will be vetted as we always have the possibility of a BOD resigning as well as the possible 4-person turn over every year.
- * More participation from the board is encouraged in looking for new prospects.

Inclusion Study Group – Ann

There is now a solid connection between the Inclusion Study group with Art Museum and the Historical Museum. It is rewarding that many teens and teachers from the High School wish to take part in the discussions. To accommodate and allow student participation the time for the next meeting has been changed to November 20, 11:00a to noon. Something to Talk About will be at the earlier time on that day.

Status Report– Reed

- * The level of participation is about the same for November as it was in October. The overall check in is 2,038.
- * A Magazine Exchange has been added to the Book/Puzzle Exchange
- * Most of the participation is in health and fitness.
- * Committed to Something to Talk about plus the videos on You Tube.
- * Annual renewal campaign. Splash was sent to 6,000 residences on Bainbridge of 55 plus. We got about 300 back not deliverable. 183 out of 1.381 have renewed for 2021.
- * The recent Fundraiser raised \$13,000 plus with a goal of 10,000.
- * Annual gift giving letter will be sent in December.
- * Considering sponsorships for day sponsors. Easy to sell. A week sponsorship at \$200 for the week has the potential of bringing in a lot of money. May send a letter to board members who may know of someone in the business world that may be willing to be a sponsor.
- * The search for a new bookkeeper as well as someone to physically count and deposit daily receipts is still in the works. Count money and do a deposit for about 5-8 hours weekly. We are leaning toward a remote accounting service for the bookkeeping.

NEW BUSINESS – None

Adjourned as of 9:45 a.m.

Respectfully Submitted



Colleen Keilbart, Secretary