

BISCC Board Meeting Minutes
May 12, 2021
Next Board meeting June 9, 2021, BISCC

Call to Order: President Bill Luria called the meeting to order at 9:05 am

Board Members Present: Ann Lovejoy, Barbara Golden, Bill Luria, Bob Leik, Colleen Keilbart, David Huether, Eleanor Weinel, Gerry Worley, Jamie Mittet, Kimi Kinoshita, Sheila Curwen, Tom Kilbane, Ex-Officio

Others Present: Reed Price, Mary Gibbs

Absent: David Veterane

To honor our connection to the Suquamish Tribe, Bob read the Suquamish Land Acknowledgement.

CONSENT AGENDA:

Motion: Jamie moved to accept the April 2021 board meeting minutes as presented. Eleanor seconded and it was unanimously approved.

FINANCE COMMITTEE – David H.

P&L ([Attachment](#))

- Total Income (Revenue) \$174K is ahead of budget YTD by \$53K
- Total Expenses \$136K is over budget YTD by \$8K
- The forgiveness of the PPP Loan of \$35,402K is a positive contribution to Net Income and is reflected as such. We did not budget this for 2021 as we did not want to predict the outcome of our forgiveness application.
- Net Income YTD is +\$74K which is \$80K ahead of budget.
- We are on an accrual accounting system, even so, we have events such as the forgiveness of the PPP loan which occur within a given month and impact the overall financial reporting and condition of BISCC outside of the budgeting process.

Balance Sheet ([Attachment](#))

We have paid the initial \$50K to COBI on the building improvements project which reduced cash accordingly.

E*Trade Investment Account ([Attachment](#))

The Ending value on 4/30/21 was \$576,923 a 0.1% increase YTD.

CC STATUS REPORT – Reed

Participation: April was about the same level of activity as March, but now it is more in-person

- 1,466 participants in April
- 68 volunteers with 431 hours
- 1,374 members, new and renewing, compared to 1,457 at the end of 2020

Phase 3 in-person programing

- In-Person programing continues, as well as the groups who enjoy their Zoom get-togethers. Evergreen Singers will be meeting for the first time in a year, June 1, 10:00 am.

Clearer Policy: Our FOB Friday policy on discounts at the Thrift Shop will be posted with the intention of being more inclusive by being explicit in the explanation.

The Washington State Nonprofit Conference will be a virtual meeting May 17-21. Reed will send the agenda to the Board at which time all board members can let him know if they are interested in attending any session so Reed can decide the different options for signing up to attend. I

REFRESH RENOVATIONS –Eleanor

Eleanor and Reed met yesterday with the architects (Coates) who are beginning their design. The big area of investigation is the East end of the building. The goal is to create more flexible space. Construction costs have sky rocketed. Construction won't start until next spring so hopefully prices will come down. But as with all Capital Improvements, budget is always taken into consideration and it is no different for this project. Coates will have the first draft of design ready in two weeks.

MONTHLY COMMITTEE REPORTS

Bill distributed a sign-up sheet to BOD so they could list all committees they are involved with and return it to Bill. He will tabulate and use it to work on strategies per the Strategic Plan.

COMMITTEE REPORTS:**Resource - Sheila**

- The importance of making calls to individuals.
- The Library's April letter writing kits were available to anyone to pick up at the library. A letter was written and sent house-bound folks who received the mobile services of the library. This successful outreach will be conducted every April.
- Suggest BISC send letters and a copy of the Splash to the people who have not renewed their BISCC Membership.

Marketing - Ann

- Everybody is an ambassador and building membership is the responsibility of everyone.
- Marketing asked for direction of how to treat Fob Friday participants and sponsors with regard to advertising. The consensus was not change anything. Highlighting a sponsor is of greater concern.

Events – Colleen

July 23 RE-UNION party planning is still being planned. A meeting tomorrow in the park for the Events Committee but all board members welcome.

STRATEGIC PLAN UPDATE:

Reed distributed the Strategic Plan Road Map. The BOD was asked to sign up as leads in areas not already spoken for. BOD filled out the sheets and returned to Reed. Mary and Reed will collate and resend to BOD

BOARD NEW BUSINESS –

Gerry - Good idea for everyone to bring the board handbook and keep it updated month to month.

Meeting adjourned at 10:03

Respectfully submitted,



Colleen Keilbart, Secretary