

BISCC Board Meeting Minutes

June 9, 2021

Next Board meeting July 14, 2021, BISCC

Call to Order: President Bill Luria called the meeting to order at 9:03 am

Board Members Present: Ann Lovejoy, Barbara Golden, Bill Luria, Bob Leik, Colleen Keilbart, David Huether, Eleanor Weinel, Sheila Curwen

Others Present: Gerry Worley via zoom, Kimi Kinoshita via zoom, Mickey Guthrie, Ex-officio via zoom, Reed Price, Mary Gibbs,

Absent: Jamie Mittet, David Veterane

David H - Our First Federal account was breached. It was reported, is being researched and will be resolved. A full report will be provided at the July BOD meeting.

Suquamish Land Acknowledgement is under review, therefore our formal acknowledgement has been suspended for the time being. The Inclusion Study Group will offer suggestions in the next month or two.

CONSENT AGENDA:

Motion: Eleanor moved to accept the May 2021 board meeting minutes as presented. Ann seconded and it was unanimously approved.

FINANCE COMMITTEE – David H.

Highlights-

- Balance Sheet ([Attached](#))
 - Cash remains in good shape with \$107K in our bank cash accounts and \$220K cash in the Investment Fund
- Income Statement ([P&L Attached](#))
 - May Total Income was \$20.6K. YTD BISCC has received \$194.5K vs the budget of \$150.6K therefore ahead of plan for now by \$44K
 - Expenses:
 - Professional services are running ahead of budget due to payments for additional accounting time and payment of outside professional fees
 - Total Expenses for May were \$37K and YTD \$172.7K
 - Net operating income for May is \$16.4K vs Budget of (\$1.7K) and YTD \$21.8K vs Budget of (\$8.6K)
 - The forgiveness of the PPP loan adds another \$35.4K to income with YTD at \$57.2K vs Budget of (\$8.6K)
- BISCC Investment Fund ended the month with a balance of \$593,103.
- Overall, BISCC is currently continuing to perform well in all respects. The fund ended the month with a balance of \$577K as reflected in the Balance Sheet.

Reed and David will be preparing a remaining 2021 financial forecast this month. This should provide us a good look at where we think we will end up at year end and, what we need to plan for.

FUNDRAISING - Kimi

No report. Monthly meetings will begin soon once a date and time are established.

EVENTS - Colleen

- The Reunion party-July 23 from 3-5:00p.m. is a WELCOME BACK party. All board members are asked to attend and act as “hosts”, welcoming people. There will be games in the park and a beer garden, named Secret Garden, outside behind Huney Hall. A Match Maker Contest will be taking place in the Secret Garden. We want every board member to participate by supplying a photo from childhood, any age, any size, and color (B & W or color) and drop it off with Mary by June 21.
- The annual barbecue this year is going to be Saturday, September 11. More details at next BOD meeting.

GOVERNANCE - Bill

- Discussions of staffing needs for 2022 are beginning.
- David H. will have a draft of revision of Background Checks Policy by the July BOD meeting. In the meantime we will continue background checks for staff and volunteers who handle money.

MARKETING - Ann

- Bob created the welcome sign hung in the lobby.
- Highlighting FOB merchants in the Splash will be a monthly article. Next Splash Sweet Dahlia will featured.
- Pat Egaas is working on new brochure.
- The blog “The Wanderer” recently highlighted the Senior Center FOB program.
- Outreach to kids - working on number of programs including collaborating with Rotary on a summer reading program.
- Farmers Market- waiting to hear back as to when we can have a booth.
- Photo Club would like to have a show at Huney Hall on July 4th. They will coordinate with Reed.

Membership Sub Committee – Barbara.

Membership is now rolled into marketing. Barbara would like to see member’s information include age, ethnicity, race, gender.

NOMINATING - Gerry

The nominating committee will incorporate discussions with potential board members to include giving a candidate a clear understanding of the commitment.

RESOURCES-Sheila.

Within the month the committee is hoping to visit Fieldstone, the remodel of Messenger House. Resource Fair will be in the fall.

ADVOCACY - Bill

- Planning a City Council candidate forum after primary and prior to November vote.
- Invite Leslie Schneider to attend our monthly BOD meetings as a liaison to COBI
- Invite the new City Manager on a tour our facility.

FACILITIES- Eleanor – No meeting. Architects continuing to work on final estimates.

INCLUSION STUDY GROUP – Ann

- Continue meeting on Zoom.
- A new club has been formed, LGBTQ-A (Lesbian, Gay, Bisexual, Transgender, Queer, Allies) working with the teens’ Rainbow Club, to share intergenerational ideas.
- Working on a new land acknowledgement of Suquamish

EMERGENCY PREPAREDNESS – Bill

Ann offered to be on the committee with Bill. They will meet with COBI and Bainbridge Prepares. Bob advised Port Madison Water Company has a strong program for preparedness.

BISCC STATUS REPORT-Reed

May Activities/Participation

- 1,516 participants in May; 1,466 in April.
- Fewer volunteers but more hours.
- As of yesterday 1,399 new and renewed members. 1,457 at end of 2020.
- February Chili Hilly will be August 1. We won't host the chili feed in August due to time constraints and on-going covid restrictions, but may have a popsicle sale or cold treats. We will seek guidelines from the Health Department.
- Hoping to get the iPad program up and running soon.
- Reed was invited to meet the new City Manager at noon on June 29.

Strategic Plan Implementation

Reed presented the updated "to-do" list for implementing the Strategic Plan. He will email BOD members a copy. It showed the ease of different committees taking on tasks.

Barbara distributed a handout of a Draft Proposal for BISCC Program Creation. BOD was asked to make suggestions.

If a BOD member has a handout to share with the board it should be submitted to the BOD in advance of the meeting. Reed should be cc'd. The email, with attachment, can be sent to

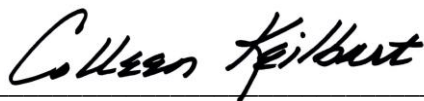
2021board @biseniorcenter.org

BOARD NEW BUSINESS

Ambassadorship. What does it mean? What is the board's responsibilities? Ann will create a draft and send to Barbara, Eleanor and Colleen.

ADJOURNMENT 10:35 a.m.

Respectfully submitted,



Colleen Keilbart, Secretary