

BISCC Board Meeting Minutes

August 11, 2021

Next Board meeting September 8, 2021, BISCC

Call to Order: President Bill Luria called the meeting to order at 9:03am

Board Members Present: Ann Lovejoy, Bill Luria, David Huether, Eleanor Weinel, Gerry Worley, Kimi Kinoshita, and Jamie Mittet

Present on Zoom: Mickey Guthrie (ex-officio) and Sheila Curwen

Others Present: Reed Price, Mary Gibbs

Absent: Colleen Keilbart, Bob Leik, Tom Kilbane, Barbara Golden

The Suquamish Tribe Land Acknowledgement was led by Gerry. She talked about her visit to the Suquamish Museum and will arrange for a BOD visit in September. We will have with a Tribe docent. Each person attending should be prepared to pay the nominal admission fee.

CONSENT AGENDA:

Motion: Eleanor moved to accept the July 2021 board meeting minutes as presented. Ann seconded and it was unanimously approved.

BISCC STATUS REPORT - Reed

- 1,508 current memberships; 57 more than in July.
- New member fee between now and September 31st is \$10. Signing up or renewing October 1st through December 31st will include their 2022 membership.
- We have 222 subscribers to our YouTube channel, 1,493 views in July. Biggest videos were Paul Merriman's investment advice, Kitsap Transit's new Pingo app, 4th of July preview, & two LGBTQ topics: The Inclusion Study Group discussion about the word "queer" is back, and Ann Lovejoy's talk with BIHM on trans-parenting.
- Fieldstone Memory Care is a new \$3k sponsor supporting 'Something to Talk About.'
- Our building is a severe weather shelter for COBI and will be open as a cooling center for the next few days during the predicted hot weather.
- We are currently adding several programs back to the schedule, however, many activity groups such as the language groups, Poetry Surprise, and Write on! are continuing to meet on Zoom.
- There is an uptick in covid-19 cases, so we continuing to follow public safety guidelines. We continue to record vaccine records in our database.
- Shout out to Mary for the success of Chilly Hilly event. With the use of the "Geezer Freezer," donated by Dan Martin, we were able to give out over 1000 popsicles and ice cream treats. We received a check from the Cascade Bicycle Club for \$1889, which covered the cost of the frozen treats and an additional \$1 per rider who participated in the event. We also collected over \$700 in donations. First Federal sent four volunteers to help out and we had eight volunteers from the Senior Center as well.
- The Jumble Sale is Saturday, August 14th from 9:00 am to 2:00 pm. Bring donations to the center or call if you need an item picked up.
- Saturday October 2nd is the Octoberfest Resource Fair. There will be a Beer Garden with beer donated by Bainbridge Brewery and maybe even some little smokies. The event is being sponsored by PSE.

FINANCE COMMITTEE – David H.

The following comments reflect the information in the reports:

- **Investment Fund:** ([Attachment](#))
- The markets have been relatively flat during July.
 - We had a very small decrease of \$937 in July with the value of the portfolio at July 31st of \$592,136
- **Balance Sheet:** ([Attachment](#))
 - Bank cash has decreased by \$2K to \$107K, this is expected for this time of year
 - Other current assets of \$74K include the \$50K investment in the to be done building refresh program. We paid this money to COBI
 - Current liabilities are in line.
- **Income Statement:** ([Attachment](#))
 - Income
 - We continue to be ahead of budget for YTD, although slightly under for the July with \$27K total income
 - The Thrift Shop continues to perform very well and is significantly ahead of budget both for the month and YTD by \$15K
 - Expenses are in-line with no significant variance for the month.
 - Net income was negative for the month at minus \$4.6K, however YTD we are positive at \$30K which is \$42K over budget. When the PPP loan forgiveness is added in, we are \$77K ahead of budget.
 - Overall, we continue to be in good financial condition thanks to the leadership and work of Reed, the staff, all our volunteers, and the community.

FUNDRAISING - Kimi

- The Fall fundraising theme is “Back and Better” and will run November 15th through December 31st. A new logo has been created by Ishya Silphikul using this theme.
- A form was distributed asking for suggestions from the Board for people to interview who would have stories we can use for the campaign. Photos will be included with their stories.
- We need major donors and grant writers.
- Reed will be meeting with Barbara Sacerdote who has project management and grant writing expertise to discuss her help with fundraising.

EVENTS – Jamie

- Reunion Party was very successful with over 100 people attending and received an unexpected \$125 in donations.
- Our next event is the Farewell to Summer Backyard Barbecue which will be held on Sunday, September 12th, 3-5 pm.

NOMINATING - Gerry

We are continuing to look for potential new board members and reviewing term renewals for 2022 to anticipate potential openings.

GOVERNANCE - Bill

- A COBI candidate forum will be held before the next election
- The Background Check Policy has been revised to include a section of volunteers working with school-age and vulnerable adults.

Motion: Jamie moved to accept the Background Check Policy with the changes presented. Ann seconded and it was unanimously approved.

MARKETING – Ann

- The July Farmers Market booth was well attended and has received positive feedback. A list was passed around for board members to sign up for remaining volunteers slots available for this year. It was suggested that we ask some of our activity participants to give demonstrations.
- Our newest FOB Friday member is the Lively Olive Tasting Bar on Winslow Way.
- Membership renewals are continuing in response to our email blast and direct phone calls.

RESOURCES - Sheila.

As stated earlier, the Octoberfest Resource Fair is being planned for October 2, 2-4 pm with 16-18 participating organizations taking part. It will be a multi-room event at the Senior Center.

ADVOCACY – Bill

We are currently planning a forum for City Council candidates sometime in October.

FACILITIES - Eleanor

The committee met July 27th to select paint and floor colors and surface materials. Estimated costs coming in about a week. There will be a zoom meeting regarding lighting. Plans moving forward and may require some budget revisions or ways to cut costs. The bid process is expected to start this Fall.

INCLUSION STUDY GROUP – Ann

- August 30th guest will be Barbara Lawrence, Education Outreach/Since Time Immemorial Curriculum Program Director for the Suquamish Tribe.
- Encouraging BOD to read the article she sent out about Indianola
- Queer Elder Family Group developing a strong relationship with BIMA and their Creative Aging Program.

EMERGENCY PREPAREDNESS – Bill/Reed

Judith Rogerson and Michael Diehl coordinating the cooling center operations Thursday and Friday this week. We are also looking into a Senior helping Seniors program for this Fall.

BOARD NEW BUSINESS –

- David would like to work toward developing a better relationship with the Park District.
- Gerry reminded BOD to bring updated board books to the meeting

ADJOURNMENT 10:04 p.m.

Respectfully submitted,



Colleen Keilbart, Secretary