

BISCC Board Meeting Minutes
December 8, 2021
Next Board meeting January 12, 2022, BISCC

Call to Order: Vice-President Gerry Worley called the meeting to order at 9:00 a.m.

Board Members Present: Gerry Worley, Colleen Keilbart, Kimi Kinoshita, David Huether, Eleanor Weinel, Tom Kilbane, Sheila Curwen, Ann Lovejoy, Jamie Mittet (phone), Mickey Guthrie (Ex-officio)
Others Present: Reed Price, Mary Gibbs, Barbara Ochota (Zoom)
Absent: Bill Luria, Bob Leik

CONSENT AGENDA:

Motion: Sheila moved to accept the November 2021 board meeting minutes as presented. Eleanor seconded, and it was unanimously approved.

BOARD BOOK: Gerry encouraged all members to bring their board books for future “study” of the policies.

THE SUQUAMISH TRIBE LAND ACKNOWLEDGEMENT was read by Gerry. Colleen will send a separate email of the months different board members are to read the acknowledgement for 2022.

SUQUAMISH MUSEUM TRIP: Gerry announced a BOD trip to the Suquamish Museum on January 25. The guided tour begins at 1:30 p.m., leaving BISC at 1:00 p.m. in the van that holds 21. Attendees must register on My Senior Center. Barbara Ochota and Tressa Johnson are invited. The Museum is postponing the outside portion of the tour until nicer weather. Cultural Funding dollars will be used for entrance fees.

BISCC STATUS REPORT: - Reed

- **NOVEMBER ACTIVITIES**
- 1,421 total event sign-ins for 2,286 hours.
- 63 volunteers captured with 480 hours. Only 7 board members registered hours. BOD members urged to put their hours into My Senior Center.
- Renewals letters have been fairly successful. We have 876 2022 memberships, 1661 memberships counting 2021, which means we have about half of our members renewed -- 785 2021 members we need to renew. The Membership committee will handle contacting members who need to renew.
- 265 subscribers to our YouTube channel, 8 up from last month. A drop to 996 vice 2,463; candidates forum and redistricting drove those. Facebook 'hacks' with Paul Brians was our most popular video, 2nd, Paul Merriman's favorite 12 Vanguard funds and 3rd Tressa Johnson's Library Secrets; 463 Facebook likes, 457 Instagram Followers
- **ANNUAL MEETING** Scheduled February 1. 11:00 a.m. – 2:00 p.m. Members will be asked in the Splash to submit any nominations by January 15. We will limit the number of attendees to 50.
- **RETREAT PLANNING** February 9, 10:00-3:00, Meadowmeer Grill. Liz Heath, Sound Non-Profits, will facilitate with an emphasis on the Board performance: what is working, what is not, ways to improve. She is putting together a survey for the BOD prior to the retreat. The Board encouraged one be sent to Barbara Ochota and Tressa Johnson even though they won't be on the board at the time of the survey but would be attending the retreat.

COMMITTEE REPORTS**FINANCE – David**

Financials were sent to BOD prior to our meeting. The following is the overview.

1. Balance Sheet is in good shape ([See attached](#))
 - a. Total Assets now stand at just over \$1.1 Million
 - b. We only have working liabilities of approximately \$6K
 - c. Year to date Net Income stands at \$131K
 - d. Total Equity is \$1.096M
 2. Profit and Loss November and YTD ([See attached](#))
 - a. Total income for November exceeded the budget and we are \$110K over the total budget for the year
 - i. Total donations continue to reflect the strong support of what the Senior Center is providing to the community.
 - ii. The Thrift Shop revenues perform very well and our continued thanks to all the volunteers and Tijen for the fine work they are doing.
 - b. Expenses are all in line with either the budget or in some cases, as we have been able to reintroduce programs as Covid is more manageable, we have increased our expenses to support the expanded planned services. This is all very good for the Senior Center.
 - i. Reed and Mary continue to do amazing things with the human and fiscal resources.
 - ii. The individual programs continue to perform very well
 - c. Net Income
 - i. Now stands at \$131K YTD far exceeding what we had budgeted
 - ii. This is a reflection of both the support the community and individuals are providing and the excellent stewardship of the staff.
 3. BISCC Investment Fund ([See attached](#))
 - a. We continue to enjoy growth with the market.
 - b. We can't forecast the future any better than the professionals, however we are pleased with the results our investments have made this year, so far.
- The Finance Committee will precede with discussions about a potential need for conversations regarding establishing a Senior Investing Discussion group. This could/would be for education and sharing of knowledge regarding managing and making investment decisions for seniors. John Baggett, who is auditing the Finance Committee meetings would be very helpful in establishing a program.

FUNDRAISING- Kimi - "Back and Better" fundraising campaign is coming along nicely. We will reach our goal of \$100,000 by the end of the year. Kimi acknowledge many volunteers who actively worked to make it a success.

EVENTS - Colleen

Holiday Open House is scheduled for December 18, 2021 (Saturday) The Evergreen Singers will be in Huney Hall at 3:00 p.m. The Ukulele group will play sing-along music in Huney Hall at 3:45 p.m. Food and drinks will be in the dining room. Masks required unless eating or drinking.

NOMINATING- Gerry. Two candidates Barbara Ochota and Tressa Johnson. After the retreat the committee will actively be recruiting for 2023

GOVERNANCE- Gerry has asked BOD to bring their personal Board Book to every meeting. After the retreat we will concentrate on education and training board members for a 5-minute period during monthly board meetings.

MARKETING Ann announced Karen King is eager to find a co-chair for the Marketing Committee

RESOURCES- Sheila discussed a web site shared by Tressa Johnson about Whatcom County's Aging Well Blueprint and Survey. Colleen will send the web links to the BOD.

ADVOCACY- Reed. A discussion was held regarding inviting new City Council members to our Holiday Party. Colleen will send an invitation.

FACILITIES- Eleanor said the City is on schedule but nothing has happened as of yet. The schedule calls for the permitting review to be completed by the end of March; 90 day for permitting. 30 days for Bidding. If all goes according to schedule construction should take place in March/April with October as the completion date.

INCLUSION STUDY GROUP- Ann

- November -A lively conversation on how we might apply the Bill of Human Rights to situations closer to home was well attended and fruitful.
- Friday, December 10th, 11:30 a.m. will be a reading of the Bill of Rights in person and Zoom. Ann is still looking for readers.
- **Friday, December 17 at 5 pm Honor Thy Mother**, a documentary about Bainbridge Island's Indipino community, will be shown, followed by a panel discussion with film producer Gine Corpuz and Andrew Pasqua (who's in the film) This is a benefit screening to benefit the nonprofit Indipino Community of Bainbridge Island and Vicinity. Please **pre-register** to attend in person or zoom. If you visit the Senior Center, look for the **Beyond Borders photo/story exhibit** throughout the Center and learn more about our Island's Indipino community.
- On **Monday, December 20 at 11:30**, we'll look at the history and practice of **Winter Solstice celebrations** in various countries.
- **COBI's Cultural Grant:** Reed and Ann made a presentation to city council and citizen committee asking for funds for the Inclusion Study Group. While the Council still has to approve the grant, it was clear to them the City is prepared to grant the request of \$9,700 for a two-year period.
- Our sub-group, the Queer Elders Family Group, also presented a strong program on the role of empathy in Non-Violent Communication, also well-attended and adding two new members. Climate café and Queer bingo are in future planning.

EMERGENCY PREPAREDNESS- Reed will be attending a meeting of organizers through Bainbridge Prepares next Wednesday.

BOARD NEW BUSINESS Gerry remind BOD she sent a link for a free seminar from FTC on aging. It is December 14 at Noon.

ADJOURNMENT - Meeting adjourned at 10:10 a.m.

Respectfully Submitted

A handwritten signature in black ink that reads "Colleen Keilbart". The script is cursive and fluid, with the first name "Colleen" and last name "Keilbart" clearly distinguishable.

Colleen Keilbart, Secretary