

BISCC Board Meeting Minutes
January 12, 2022 - Zoom
Next Board meeting February 1, 2022

Call to Order: President Bill Luria called the meeting to order at 9:03 a.m.

Board Members Present: Bill Luria, Gerry Worley, Colleen Keilbart, Kimi Kinoshita, David Huether, Eleanor Weinel, Tom Kilbane, Sheila Curwen, Ann Lovejoy, Mickey Guthrie (Ex-officio)

Others Present: Reed Price, Mary Gibbs, Barbara Ochota, Tressa Johnson, Liz Heath

Absent: Bob Leik, Jamie Mittet

CONSENT AGENDA:

Motion: Sheila moved to accept the December 2021 board meeting minutes as presented. David seconded, and it was unanimously approved.

THE SUQUAMISH TRIBE LAND ACKNOWLEDGEMENT - Read by Bill.

SUQUAMISH MUSEUM TRIP: Gerry is going to ask to reschedule the January 25th tour. She will let the BOD know via email.

ANNUAL MEETING FEB. 1, 2022 - Reed

- Primary purpose of annual meeting is to elect board of directors. This year we are trying to set up a “hybrid” meeting, both in person and on-line.
- Secondary purpose to evaluate interests of BISCC members. A survey will be written by Colleen and Ann.

BOD STRATEGIC PLANNING RETREAT/FEB 9

- Scheduled at Meadowmeer from 11:00 a.m. to 2:00 p.m. Lunch will be provided.
- Reed introduced Liz Heath of Sound Non-Profits. Liz will facilitate the go Governance Evaluation of the board.

BISCC STATUS REPORT: Reed

- December 1,197 check-ins.
- 47 volunteers 389 hours.
- As of 12/31 we had 1,041 new or renewed members with total membership of 1,679.
- Our YouTube channel continues to grow, with 279 subscribers. 1,400 total views in the past 28 days. Most popular with 514 views was a Covid update with Dr. David Cowan of Bainbridge Prepares. Paul Merriman's 12 favorite Vanguard Funds was #2 and a chat with Inez Mubane Jones, ED of Arts & Humanities was third.
- 581 Facebook followers.
- 463 Instagram followers
- 1,100 visits to our webpage in December
- Climate Action Focus Group through the City will be looking for seniors to be involved.

COMMITTEE REPORTS**FINANCE - David**

1. Balance Sheet vs 12/31/2020 ([See attached](#))
 - a. Total Assets have increased by \$142,000
 - b. Total Equity has increased by \$159,000
 - c. Total Bank Account Cash is \$188,267
 - d. We preparing to make an additional payment of approximately \$100K to the City of BI for our share of the facility remodel and even with this payment we will continue to have sufficient operating cash for the operation of the Senior Center and its services and planned reserves.
2. Profit and Loss ([See attached](#))
 - a. December:
 - i. Income:
 1. Total income exceeded our budget plan by over \$39K
 2. Note that the Account 4200, negative Membership Support number, is an accounting entry reflecting the Prepaid Memberships for 2022 of over \$20,000
 - ii. Expenses:
 1. All expenses are within plans and operating expectations
 2. Total expenses, while over the budget by \$11K, is within our revised plan reflecting the re-opening of the Center and providing on-site services
 - iii. Net Operating Income of \$27K is almost \$29K over budget.
 - b. Year to Date
 - i. Income
 1. We finished the year \$186K over budget!! The success of the fall fund raising program in over achieving the \$100K target was a significant factor.
 - ii. Expenses
 1. Expenses have been well managed.
 2. The Total expense of \$425k, while \$43K over plan, does reflect the increased operating expenses as the center has been restarted in the second half of the year.
 - iii. Net Operating Income of \$123K is \$140K over plan. No need to say more.
 - iv. Net Income, which adds in the PPP Loan forgiveness, is \$158K.
3. BISCC Investment Fund ([See attached](#))
 - a. The investments grew by \$42K over the course of the year and stand at \$618,709 as of 12/31/2021.
 - b. This is a 7.3% growth for the year.

FUNDRAISING – Kimi

“Back and Better” fundraising campaign raised more than the \$100,000 goal. Final figure is approximately \$173,555. Once we hear from one call for all we will know the numbers.

EVENTS - Colleen

- Holiday Open House was very successful. We took in an unexpected \$200 in donations. Plans are underway for a Multicultural Food Fair on February 13.
- Chilly Hilly is planned on Feb. 27. Put out a call for propane outdoor heaters. Move people through Huney to pick up their food. We will wait to see what happens with Covid.

NOMINATING - Gerry will be presenting the following slate of 4 candidates at the Annual Meeting. Candidates include Barbara Ochota, Tressa Johnson, Ann Lovejoy and Jamie

GOVERNANCE – Bill Liz heath will be sending BOD a survey we are to answer for board evaluation.

MARKETING – Ann No meeting. Membership is up; Farmers Market successful; Goal for 2022 - stronger relationships with Senior Living Communities; better marketing.

RESOURCES - Sheila

- Advocacy with Bill Luria explaining.
- Resource Fair and how to make it stronger in August or September
- AARP Livable Communities
- Rotary – asked assistance for needs assessment. IVC supportive.

ADVOCACY- Bill - Invite COBI council to our board meetings. Major issue for council in2022 is revisiting the Winslow Master Plan.

FACILITIES- Eleanor / No Update

INCLUSION STUDY GROUP- Ann

- Friday, January 14, we'll celebrate the social justice legacy of Dr. Martin Luther King Jr. with a panel on the positive power of one person and how influences spread. Many of the panelists were inspired and mentored by Frank Kitamoto as well as Akuyae Karen Vargas, and are mentoring others in turn.
- Monday, January 24, Barbara Lawrence will present a program on the role of the Suquamish Tribe in organizing the Canoe Journey.

EMERGENCY PREPAREDNESS- Bill

- Efforts to organize emergency hubs is underway.
- BISCC was open as a warming center during the frigid temperatures last month.

BOARD NEW BUSINESS - None

ADJOURNMENT - Meeting adjourned at 10:10 a.m.

Respectfully Submitted

A handwritten signature in black ink that reads "Colleen Keilbart". The signature is written in a cursive, flowing style.

Colleen Keilbart, Secretary