

## **BISC/C Board Meeting Minutes**

June 8, 2023

Next Board meeting July 12, 2023, 9:00 a.m.

Call to Order: President Gerry Worley called the meeting to order at 9:02 a.m.

**BOARD MEMBERS PRESENT:** Gerry Worley, David Huether, Colleen Keilbart, Eleanor Weinel, Kimi Kinoshita, Tressa Johnson. Sheila Curwen, Sue Bunn, Barbara Ochota, Mike McCloud, Jamie Mittet (Zoom), Ann Lovejoy (Zoom),

Absent:

Others Present: Reed Price, Mary Gibbs, Brenda Fantroy-Johnson (Zoom), Lena Wilson (Zoom)

**SUQUAMISH ACKNOWLEDGEMENT** –Jamie read the Suquamish Land Acknowledgement.

**CONSENT AGENDA** – Gerry

The following documents were part of the consent agenda:

BOARD MINUTES

COMMITTEE MINUTES

EXECUTIVE DIR REPORT & NOTES ON LEARNING AGENDA

TREASURER REPORT

No items were pulled from the consent agenda, Gerry moved to accept and it was unanimously approved.

**COBI/CITY COUNCIL REPORT** - Brenda Fantroy-Johnson

Reported on City Council meeting.

**BOARD FORMAL ACTION ITEM - MOTION-COBI/BISCC \$17K REFRESH ITEMS** - Eleanor

**Motion:** Whereas the Senior/Community Center in March 2021 resolved to pay the City of Bainbridge Island \$169,000 in support of a refresh remodel project and dispersed \$50,000 at the time that design work began for the refresh project; and

Whereas, the City and BISCC later elected not to proceed with the refresh project due to the high cost of the bid the city received; and

Whereas, the City indicates that \$17,000 of that initial payment was not spent during the design phase,

BE IT RESOLVED that the Board of Directors of BISCC releases the \$17,000 balance for the City to use toward the following site improvements that the City has committed to completing: replacing main exterior entry doors, providing ADA door openers for bathroom doors, light upgrades for Huney Hall, and remodel of the East Conference Room.

Colleen seconded. Motion passed.

**LEARNING AGENDA TOPIC** – Eleanor and Tressa

### **IV. PROGRAMMING: INFORMATION GATHERING FORM –**

Full board discussion. Eleanor will make minor changes to the form that had previously been distributed, send it to Lena and Reed. Lena will prepare to give the form to all leaders of current programs to be fill out for information gathering. Colleen, Eleanor and Sheila will be available to assist Lena with whatever she might need.

**EXECUTIVE DIRECTOR Q&A – Reed**

This is a new line item on the monthly agenda Any board member can ask Reed any questions.  
None asked.

**PROJECT UPDATES - Reed****EXPANSION**

- Committee members: Bill Luria, David Huether, Eleanor Weinel and Reed.
- A grant was written to the BCF to help fund the Feasibility Study
- Three tracks have been identified. (1) Get a clear idea about our legal responsibility to the City. (2) Get a better sense of who our primary donors are. (3) Case Statement. There could be a LOI to the City prior to next month's BOD meeting. Reed will keep the board informed and send out a "talking points" to the BOD emphasizing that it is a draft only and not to be distributed to the public.
- Basic time line 2025-2026 project to be completed, breaking ground in 2025
- Have fund-raising completed prior to breaking ground

**BOARD NEW BUSINESS - Gerry**

- Sheila passed around a sign-up sheet for July 4<sup>th</sup> BISCC booth.
- Each BOD encouraged to thank Tijen for the amazing job at the Thrift Store.

**ANNOUNCEMENTS - Gerry**

- Thanked the board for the new process of reading consent agenda files on shared file on-line. A link will always be included on the monthly agenda prior to the BOD meeting.
- Colleen will remove Advocacy from Committee Reports.
- Committee chairs should notify Secretary if there are no reports for a given month and Secretary will add that to the file
- David M will facilitate our Learning session at the July BOD meeting with the emphasis on "Are we a Senior Center, a community Center or both?"
- Time and Tide (Starring Ann Lovejoy) June 17<sup>th</sup> 5-6:30 pm, Pizza. Reserve your spot.
- July 4<sup>th</sup> Dancers need to contact Kimi
- Juneteenth is Sunday 2-4 at BISCC

**EXECUTIVE SESSION – Gerry**

This is a new line-item for BOD meetings

Gerry distribute a sheet explaining the need for an executive session at BOD meetings.

A discussion was held about the Executive Director evaluation which we plan to do in October/November

**ADJOURNMENT:** Meeting was adjourned at 10:25 am

Respectfully Submitted,



Colleen Keilbart  
Secretary