

BISCC Board Meeting Minutes
October 11, 2023
Next Board meeting November 6, 2023, 9:00 a.m.

Call to Order: President Gerry Worley called the meeting to order at 9:00 a.m.

BOARD MEMBERS PRESENT: Gerry Worley, David Huether, Colleen Keilbart, Eleanor Weinel, Tressa Johnson, Sue Bunn, Ann Lovejoy, Barbara Ochota, Mike McCloud, Kimi Kinoshita (Zoom), Sheila Curwen (Zoom)

Absent: Jamie Mittet

Others Present: Reed Price, Mary Gibbs, Bill Luria

SUQUAMISH ACKNOWLEDGEMENT – Mike read the Suquamish Land Acknowledgement.

CONSENT AGENDA – Gerry

The following documents were part of the consent agenda:

BOARD MINUTES

COMMITTEE MINUTES, (Excluded fund-raising, nomination, facility, resource.)

EXECUTIVE DIR REPORT & NOTES ON LEARNING AGENDA & STRATEGIC DISCUSSION

TREASURER REPORT – There will be a correction which will be posted on the Shared file,

PRESIDENT’S DOCUMENTS-BUILDING PROJECT TASK FORCE

No items were pulled from the consent agenda, Gerry moved to accept and it was approved.

BUILDING PROJECT TASK FORCE (BPTF) – Bill Luria

The following outline of the Building Project Task Force was further explained by Bill.

- Our reply will be sent to Blair King on Friday. The major point of negotiation is that BISCC has control of the design and building. We are also asking that we be granted a 30-year ground lease with two 30-year extensions.
- Charlie Wenzlau is working on the site evaluation and will present it to the task force within the week.
- Ostara should complete their feasibility study and attend the December BOD with their analysis.
- The BOD will be asked to give their approval of the MOU before it is sent to the city council.
- The BOD will be asked to give their approval to move ahead with fund-raising for the expansion receiving the results of Ostara’s feasibility study.

CITY OF BAINBRIDGE ISLAND [COBI]

- COBI provided BPTF with a draft MOU (Memorandum of Understanding) on Sept. 28
- BPTF-suggested changes being drafted and will be submitted within 2 weeks
- Final MOU needs to be submitted to City Council for formal approval

FUNDING

- BPTF provided Ostara with requested donor data
- Ostara interviews with potential donors scheduled for October
- Final Ostara Capital Campaign Feasibility Report (due in December)
- Formal Capital Campaign kick-off in January (Tom Kilbane, Chair)

DESIGN

- Wenzlau Architects undertaking alternative site configurations evaluation
- Recommended site configuration (due in December)

BISCC BOD

- Recommended new and/or expanded programs & services (due in November)
- Optimal site configuration decision (due in December)

PRESIDENTS DOCUMENTS – Gerry

A new section has been created on the Shared File, where all information pertaining to the building project will be shared.

COBI/CITY COUNCIL REPORT - No report**TREASURER BRIEF REVIEW OF THE 990 – David**

The 990 has been filed. A final version where major donor's names have been eliminated, will be posted on our web site for 2022. The board should be aware that board names are on a public site. It is possible one might receive Phishing emails.

LEARNING AGENDA – FIELD TRIPS

Two Senior Center sites will be visited by Board members. Teams will contact the centers to set a date, ask for a tour and send questions ahead of time if they wish. Volunteers can be reimbursed for gas and ferry fare by r. It would be nice if photos were taken during their visit. Their trip will be made before the November Board meeting. They will make their reports during the BOD Learning Agenda at the November BOD meeting.

- Eleanor, Kimi and Ann to Edmonds
- Barbara, Sue and Sheila to Kingston

Questions that our board would like included in their visits

Building - Staff

- Name change. How it came about; has it impacted them positively or negatively
- Do they provide a Wellness Room in case a member become ill while visiting the center.
- Who was their point of contact during construction. How did they communicate with staff and the board.
- Was there anything they would do differently. What works, what doesn't. Is there a hidden gem something they were not expecting! What are you grateful for. Has staff voiced delight/concerns.
- Do they have a connection with Government (E.g., Park Department, City, County)
- How many paid staff.
- How is the reception handled. Full time by volunteers or staff.

Programs and Services

- Number of Senior Center members; Is there an age restriction
- Number of the larger community they serve and percentage of Seniors (E.g., Bainbridge has about 25,000 residents with 55% over the age of 50). The demographics of their community.
- How they service members with special needs (visually impaired, hearing, physical and mental challenges) and how they reach those folks. Was there input from those different communities. Were their needs known ahead of construction
- Is there support from the health community. E.g., Haircuts, nursing, dental, grief support, etc.
- Range of programs (exercise, meditation, sport, dance, cooking, games, foreign language, etc.)

Funding

- Their main source of funding. (Grants, private donations, campaigns, Rentals, thrift store, etc.)
- Membership fee
- Charge for attending events at the center
- Do they cook and/or sell food during operating hours.

VAN UPDATE – Reed

Kits to convert the van to a Hybrid and support of the van have become obsolete. Reed will continue to search for options.

BOARD NEW BUSINESS

- David - The 2024 budget is being worked on. We should have the budget in draft form before the November Board Meeting. It will be posted in our shared file and the BOD will be notified. The November meeting will be to answer any questions with the possibility of approving the 2024 budget then. If not, it will have to be approved at the December meeting.
- Reed – Fall Fundraising campaign will be Incorporating home parties. Gerry offered her house.
- Barbara – Suggested BOD members give special kudos to the Thrift Store volunteers who have done a fine job of covering for Tijen during her illness.
- Barbara – Thanks to Reed and Mary for allowing Zero Waste to use space to collect scrap metal.

ANNOUNCEMENTS – Gerry

October 28, 5-8:00 pm - Queer Bingo

October 30, 4-5:30 Halloween Party

Nov 10, all day: Staff Retreat - BOD volunteers to cover at the center for the day's activities are Sheila 10-12 p.m.;

Kimi 10 12 p.m.; Eleanor in the morning, although more than two people may not be needed. Colleen and Gerry will cover the rest of the time and will work out the schedule between them.

BAKING VOLUNTEERS NEEDED - for hostess table at senior center. Too soon as we need to wait to see what and when it may be needed. Colleen, Eleanor and Gerry volunteered to help out.

Dec 30 HOLIDAY PARTY, 2:30-4:30 p.m. - help celebrate our 40th birthday past, present and future views. This party is a change from the past holiday parties.

ADJOURNMENT: Meeting was adjourned at 10:25 a.m.

Respectfully Submitted,



Colleen Keilbart
Secretary