

## **BIS/CC BOARD OF DIRECTORS**

APPROVED Minutes of March 13, 2024, meeting

Called to order at 9:00 a.m. by Board President Gerry Worley

**PRESENT:** Gerry Worley, David Huether, Kimi Kinoshita, Ann Lovejoy, Jamie Mittet (Zoom), Linda Holt, Eleanor Weinel, Sue Coble Bunn, Barbara Ochota, Mike McCloud, Tressa Johnson, Sheila Curwen

**ABSENT:** none

**STAFF:** Reed Price, Mimi Hicklin, Mary Gibbs

**GUESTS:** Bill Luria, Clarence Moriwaki

**SUQUAMISH ACKNOWLEDGEMENT:** read by David Huether

**CONSENT AGENDA:** President Gerry Worley listed items in the consent agenda

BOARD MINUTES

COMMITTEE MINUTES

EXECUTIVE DIR REPORT

TREASURER REPORT-FEBRUARY 2024 FINANCIALS

IDEA and Senior Resource Committee minutes not available.

Treasurer Report unavailable.

No items were pulled. Gerry moved to accept. There were no objections.

**BUILDING PROJECT TASK FORCE (BPTF) UPDATE:** Bill Luria, Chair

- **MOU:** BPTF Continues to negotiate with COBI on an MOU regarding the building of a new Center on City property. We are getting closer to a deal, not there yet. BPTF is working on a narrative description of our vision for COBI.
- **FUNDING:** We have won a 100K grant for this project. Bill met with Commissioner Christine Rolfes. She supports the project. There is no county funding available right now, but the conversation has begun.
- **CAPITAL CAMPAIGN GUIDANCE:** Reed and Mimi have interviewed several consultants to guide us through this multi-year campaign. One company stood above the rest. One interview remains outstanding, after which a decision will be made.
- **BUILDING:** Next step, create working groups (made up of program leaders) to address what they need from a new space. From those conversations BPTF will determine the functions needed; from there they will work on form with the architect.
- **LOCATION:** East end of site eliminated. Investigations ongoing.

**FUNDRAISING:** Mimi Hicklin, Marketing and Fundraising Manager

Mimi compared her fundraising to date with the budget; she is on track. With one exception: sponsorships are way up this year, an indicator of her deepening relationships within the community.

**FINANCIALS:** David Huether, Treasurer

Tax-exempt organizations must file an annual information return with the IRS: form 990. It is a lengthy process; the 2023 return is nearly complete, will be sent to Board members as soon as it is done.

- ACTION ITEM: When you receive form 990, please review and gather any questions. Contact David with questions, and/or let him know you received & reviewed the form. We will vote on the 990 in April.

Suggestion: read the 2022 tax return (available at [biseniorcenter.org/about/board](http://biseniorcenter.org/about/board)) to familiarize yourself with the form and what's included.

Note: It is our fiduciary responsibility to be familiar with BIS/CC's financials.

**ANNUAL MEETING WORKSHOP RESULTS:** Gerry

Gerry provided a verbal summary.

**NOMINATING FUTURE BOARD MEMBERS:** Eleanor Weinel, Nominating Committee Chair and Vice President

We strive for a diverse and multi-talented board. The nominations committee will be working with a consultant to create a more rigorous candidate search process to help us achieve that.

- ACTION ITEM: Please send Eleanor a list of what you bring to the table as a board member. Consider the board as a whole: what are we missing? Please share your thoughts with Eleanor.

**LEARNING AGENDA:** Gerry

This year our monthly learning will focus on our committees. We will consider each one independently: is it still performing to support the mission? Are there enough members? Too many? Gerry will create a calendar for the year. Please note that Standing Committees (rev. 1/26/2023) is in your Board Book, as is a list of current committee members.

**FORMAL VOTE:** Gerry – none.**NEW BUSINESS:** Gerry – none.**COBI/CITY COUNCIL REPORT:** Clarence Moriwaki, City Council liaison to the Board.

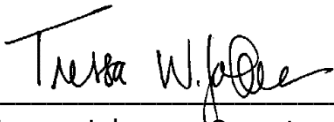
Overview of issues facing the City Council, focusing on the downtown area.

**ANNOUNCEMENTS:** Gerry

- Sat. 3/16, 2-3:30: St. Patrick's Event. Singing, Irish Beer and hearty snacks.
- Sat. 3/30, 3-5pm: March Mixer. Café-Style event.
- Sat. 4/6, 5-7pm: Time & Tide. Reservations only. Pizza.
- April: BOD Retreat
- Sat. 5/18, 8:30am-1:30pm: A Fresh Look at Death.
- Volunteers needed for Farmers market – last Saturday of each month.

Adjourned at 11a.m.

Respectfully submitted,

  
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Tressa Johnson, Secretary

04/10/2024

Date of Approval