

BIS/CC BOARD OF DIRECTORS
Approved Minutes of May 8, 2024, Regular Meeting

Called to order at 9:04 a.m. by Board Vice-President, Eleanor Weinel.

PRESENT: Kimi Kinoshita, Eleanor Weinel, Sue Coble Bunn, Barbara Ochota, Tressa Johnson, Sheila Curwen, Linda Holt

ABSENT: Gerry Worley, Ann Lovejoy, Jamie Mittet, David Huether, Mike McCloud

STAFF: Reed Price, Mimi Hinklin, Mary Gibbs

GUESTS: Bill Luria, Clarence Moriwaki, Gregg Whitney, Tom Kilbane, Colleen Keilbart, Jaron Bernstein (Zoom)

SUQUAMISH ACKNOWLEDGMENT: read by Tressa Johnson

CONSENT AGENDA Eleanor Weinel listed items in the consent agenda.

BOARD MINUTES

COMMITTEE MINUTES (INCLUDES BPTF MINUTES)

EXECUTIVE DIR REPORT

TREASURER REPORT-APRIL 2024

BUILDING PROJECT TASK FORCE STATUS REPORT

Committee Minutes not included: Facilities, Finance, Fundraising, Resources.

No items were pulled. Eleanor moved to accept. There were no objections.

CAPITAL CAMPAIGN TIMELINE Gregg Whitney and Jaron Bernstein (ALFORD GROUP)
Members of the 3-person Alford team were introduced: Gregg Whitney, Jaron Bernstein, and Shay Upadhyay (project manager based in Chicago.)

Gregg and Jaron provided the following:

1. **Alford's Role.** To help us collaborate for the desired outcome: a successful capital campaign (us = Staff, Campaign Committee, Board of Directors.)
2. **Campaign overview.** Long-term objectives include building a culture of philanthropy, identifying & cultivating long-term donors, and creating the infrastructure that will support long-term growth.

Three phases:

- a. Planning and leadership phase. Now through Dec. 2025.
- b. Major gift phase. Jan. 2026-June 2027.
- c. Community Campaign Phase. June-Dec. 2027.
3. **Project Timeline.** Month by month broad overview.
4. **Role of the Board.** The BOD provides strategy and oversight.
5. **Q&A.** Alford will provide dashboards to enable the BOD to effectively oversee the capital campaign. The Campaign Committee will be the most intimately familiar with campaign, followed by the BOD.

BREAK (STRETCH) 5 MINUTES

COBI/CITY COUNCIL REPORT Clarence Moriwaki

Clarence provided an overview of COBI's current projects, including the Madison Ave. project.

BUILDING PROJECT TASK FORCE (BPTF) UPDATE Bill Luria, Reed Price

Bill and Reed walked us through the status report provided as pre-reading. Clarence has agreed to sit with the BPTF.

COBI MOU UPDATE Reed Price

At the April BOD meeting, the BOD authorized the approval of the MOU as negotiated by the Building Project Task Force. The MOU will go before COBI on May 14.

BOARD FORMAL VOTE Eleanor Weinel

Motion to make a financial allocation to hire Sound Nonprofits

I move that the Board authorizes the expenditure of \$4,500 to hire Sound Nonprofits as consultant for restructuring our nominating procedure for Board of Director members.

Moved by Tressa Johnson. The motion was seconded and discussion followed. Believing we did not have a quorum the motion was tabled.

BOARD NEW BUSINESS Eleanor Weinel

- Discussion of Robert's Rules and the handling of a main motion. Main motions must be *seconded* in order for discussion and a vote to take place. A *second* does not communicate support for the motion; it means that at least one other person believes the motion should be discussed. The person who *seconds* does not need to be recorded in the minutes.

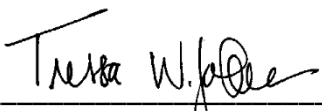
ANNOUNCEMENTS Eleanor Weinel

- A Fresh Look at Death: 8:30-1pm @BISCC symposium. Reservations required.
- Taste of the World Cuisine Event: For members only. July 21, 2-4pm
Contact Colleen Keilbart if you would like to bring a dish.
- BOD retreat not yet scheduled. As Gerry and Reed move forward with planning, they will take into consideration Directors' need to plan family and personal events and allow a generous lead time.

Meeting adjourned at 11:13am

Next regular meeting: June 12, 9:00 a.m.

Respectfully submitted,



Tressa Johnson, Secretary

June 12, 2024
Date of Approval