

BIS/CC Board of Directors Agenda

Minutes of July 10, 2024, Regular Meeting

Called to order at 9:00 a.m. by Gerry

PRESENT: Gerry Worley, Kimi Kinoshita, Eleanor Weinel, Sue Coble Bunn, Barbara Ochota, Tressa Johnson, Sheila Curwen, David Huether, Mike McCloud, Linda Holt, Jamie Mittet (Zoom), Ann Lovejoy (zoom)

ABSENT: None.

STAFF: Reed Price, Mary Gibbs, Mimi Hicklin

GUESTS: Bill Luria, Jon Quitslund, Jeannette Franks (Zoom)

SUQUAMISH LAND ACKNOWLEDGMENT read by Kimi Kinoshita

CONSENT AGENDA Gerry Worley

Gerry listed items in the consent agenda:

BOARD MINUTES

COMMITTEE MINUTES

EXECUTIVE DIR REPORT

BPTF STATUS REPORT

Not included: Treasurer Report June 2024

David provided a verbal treasurer report; he will email the June report to Board members. FYI: a money market account was opened to receive funds for the new building, from which we can pay for the new building. First Federal has named its money market options for trees; the account option we chose is 'Madrona.' The Madrona Money Market is designed to protect funds that exceed the FDIC limit of 250k.

Brief discussion about the June minutes from the Executive Committee and procuring the remainder of Bob Leik's bequest.

Gerry moved to accept the consent agenda. There were no objections.

COBI/CITY COUNCIL REPORT Jon Quitslund (for Clarence Moriwaki)

There is a July 16 COBI study session; BPTF will present our preferred site location to the Council. There will be no vote on July 16. COBI expects to vote within the next few weeks.

Changes to parking in the area surrounding BISCC: Currently, parking on Brien Dr. is limited to 2 hours and BISCC can create parking passes. This month (July) the city will re-sign this space to indicate that the time limit for parking has increased to 3 hours. BISCC will no longer be able to create parking passes. In addition, COBI will no longer limit the north side of BJune to boat parking on weekends.

Reed is working on getting 4 dedicated staff parking places on Bjune Dr.

BUILDING PROJECT TASK FORCE (BPTF) UPDATE Bill Luria, Reed Price, Mimi Hicklin
Bill and Reed provided a detailed review of the Status Report.

Critical item coming up: July 16 COBI study session. BPTF will present our preferred site location. BPTF's presentation will demonstrate that our preferred site location allows for future housing.

To be clear: COBI is not currently considering a housing project. However, some council members predict that the need for housing will grow, and they want to have assurance that in the future if the city wants to, there will be room for housing.

To reiterate: there is no housing project. Members of COBI simply don't want to foreclose that possibility.

July 16 is informational. A formal vote is expected at a future COBI business meeting. Assuming COBI votes yes, the next step for us is to focus on raising funds.

Capital campaign: Feedback from Alford group's check of the feasibility study has been positive. Next steps: 1. create a capital campaign committee, then 2. train that committee (and the Board) on how to engage donors.

Grants: Mimi is working with Cloudbreak. They are providing administrative support; Mimi writes the grants.

Design: Meeting with the architect is scheduled for Friday July 12.

Mimi has been exploring the possibility of BIS/CC joining Seattle and COBI to become a resiliency hub. A resiliency hub is a community organization that provides support to community members before, during, and after an emergency. BIS/CC already operates as an emergency hub (providing support during an emergency) - this would be an opportunity to broaden and improve what we're already doing.

BREAK (STRETCH) 5 MINUTES

2024 LEARNING AGENDA-RESOURCE COMMITTEE REVIEWS Jeannette Franks
Resource Committee. Jeannette Franks has been committee chair since 2017, its inception. The group hosts a few advocacy events every year, including the annual resource fair. Earlier this year they hosted a symposium, "A Fresh Look at Death," which was very well received by attendees. 8 members on the committee.

BOARD FORMAL VOTE – MOTION TO AUTHORIZE THE ED TO ACT ON CONTRACTS AND AGREEMENTS WITH DOLLAR THRESHOLD

The following motion empowers the executive director to act independently and thus marks an expansion of the executive director's job responsibilities. The motion makes clear what's expected of the executive director, which will become more and more important as we move forward.

David moved that the BOD authorize the Executive Director as follows:

- To enter into contracts and agreements as necessary to conduct the day-to-day operations of BISCC
- To purchase goods and services including contractual services:
 - For goods and services being purchased included in the Board approved annual budget, no additional approval(s) is/are required.
 - The ED is authorized to purchase goods and services in individual amounts up to \$10,000 outside of the budget
 - The ED will obtain prior written approval for purchases of individual goods and or services or contracts in excess of \$10,000 from the Executive Committee and/or the Board.
 - It is the responsibility of the ED to keep the executive committee and Board of Directors informed and to seek their advice and consent in advance of entering into contracts and agreements.

Seconded by Eleanor. Following a brief discussion and a friendly amendment of the wording by Tressa, the motion passed unanimously.

BOARD NEW BUSINESS Gerry Worley

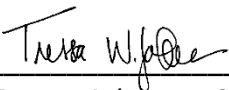
None.

ANNOUNCEMENTS Gerry Worley

- BIS/CC Financial statements with accountant's compilation report, dated June 24, 2024, has been completed and is posted on our website: <https://biseniorcenter.org/about/board/> For a direct link, click [here](#).
Action item: Please look through it. This is not an audit, but it is a document that could be used as part of a grant request.
- Taste of the World Cuisine Event: For members only. July 21, 2-4pm
Contact Colleen Keilbart for details.
- BBQ August 10th, 4-6 pm.
- Capital campaign training tentatively scheduled for October 2024
- Resource Fair Oktoberfest Oct. 12th, 11am-3pm
- Thrift Store now open Saturday hours (in place of annual jumble sale.)
- Sheila: please sign-up to table at Pride Sat. July 27, 12-4
- Best of Bainbridge: vote every day at: <https://vote.bainbridgereview.com/>
- Events Committee review will take place in Oct.

The meeting adjourned at 10:25am.
Next regular meeting: August 14, 9:00 a.m.

Respectfully submitted,



Tressa Johnson, Secretary

August 14, 2024
Date of Approval