

BIS/CC Board of Directors Agenda

Minutes of November 13, 2024, Regular Meeting

Called to order at 9 am by Gerry Worley

PRESENT: Gerry Worley, Kimi Kinoshita, Eleanor Weinel, Barbara Ochota, Tressa Johnson, Linda Holt, Jamie Mittet, Mike McCloud, David Huether

ABSENT: Sue Coble Bunn, Sheila Curwen, Ann Lovejoy

STAFF: Reed Price, Mary Gibbs, Mimi Hicklin

GUESTS: Bill Luria (BPTF), Clarence Moriwaki (COBI), John Stephens (Rotary)

SUQUAMISH LAND ACKNOWLEDGMENT read by Gerry Worley

CONSENT AGENDA Gerry Worley

- October BOD minutes pulled out. Will be updated and added to Dec. meeting packet for Board approval.
- Agenda passed (minus Oct. minutes)

COBI/CITY COUNCIL REPORT Clarence Moriwaki

- COBI budget passed last night. Balanced budget to 2031 – credit given to staff and the city manager.
- COBI awarded BISCC 95K reimbursement toward staffing over 2 years. None of this goes to the building, it's all for operations.
- Legislative priorities for this year include (but aren't limited to): ferry stabilization, funding for fish passage below hwy 305/high school.
- Line cutting at the ferry: Looking at camera system to solve this problem. COBI is asking for money from the state to put something in force.

BUILDING PROJECT TASK FORCE (BPTF) UPDATE Bill Luria, Reed Price

- Bill and Reed provided a detailed review of the Status Report.
- Because the Planning Commission public participation meeting was not well attended, there will be additional outreach. We want community involvement.
- In addition to the status report:
 - Alford contacted Directors to schedule one-on-one meetings. They won't ask us for donations at this time but will 1. share their 'potential donor' list, 2. help us practice talking about the capital campaign. This is a good exercise for all Directors, regardless of role within the campaign.
 - Bill & Reed shared several drawn 'views' of the building as the design stands right now: landscape, first floor, and parking floor views of the building exterior. From the building exterior: northwest, southwest, south (from BJune), and north (from Brien) conceptual views. Of the interior, we saw an array of furnishing layouts for multi-purpose & meeting rooms.

BREAK (STRETCH) 5 MINUTES

BOARD 2024 LEARNING AGENDA Gerry Worley

- **Fundraising** – Linda Holt, Mimi Hicklin
 - Linda and Mimi provided a detailed review of the document shared with Directors.
 - This is a creative committee that creates content for two campaigns per year: spring and winter. They don't ask for money; they write a fundraising letter and come up with ideas. In addition, they assist in gratitude efforts and work with the events committee.
 - Donations all go toward operational costs. This year their goal is \$150k! In support of the winter 'Embraced by Community' campaign they are doing a series of interviews to learn why people support BISCC. Each week a video will be shared with members via the newsletter.
 - In Jan/Feb 2025 they will update the committee description to more accurately describe their activities.

BOARD FORMAL VOTE

Motion to approve this Procurement Policy which establishes standards and guidelines for the procurement of major purchases to ensure that they are obtained as economically as possible through an open and competitive process, and that contracts are managed with good administrative practices and sound business judgement.

Moved by David Huether. Seconded by Jamie Mittet. Approved.

BOARD NEW BUSINESS

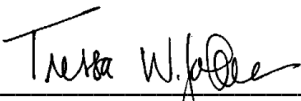
None.

ANNOUNCEMENTS Gerry Worley

- Fall/Winter fundraising campaign 'Embraced by Community'
- Watch for BISCC 1. end-of-year appeal letter, 2. membership renewal
- Remember us in the One Call for All Campaign
- Nov. 19, 12:30, Evergreen Singers lunchtime concert (Tues.) Huney Hall
- Nov. 28, 29: Center is closed for Thanksgiving
- Dec. 25: Center is closed for Christmas
- Dec. 29, 2:30-4:30, New Year's Wing Ding. Party Attire. Champagne, snacks, Evergreen Singers, Holiday Sing Along

The meeting was adjourned at 10:15 a.m.
Next regular meeting: December 11, 9 a.m.

Respectfully submitted,



Tressa Johnson, Secretary

12/11/2024
Date of Approval