

BIS/CC Board of Directors

Minutes of March 12, 2025

Called to order at 9:03 a.m. by Gerry Worley

PRESENT: Eleanor Weinel, Barbara Ochota, Tressa Johnson, Mike McCloud, David Huether, Sue Coble Bunn, Sheila Curwen, Gerry Worley, Linda Holt, Kimi Kinoshita (zoom), John Stephens, Roy Wallace

ABSENT: none

STAFF: Reed, Mary

GUESTS: Clarence Moriwaki (City Council), Bill Luria (BPTF)

Suquamish Acknowledgment David

Consent Agenda Gerry
Board Minutes
Committee Minutes
Executive Report
Treasurer's Report

COBI/ City Council Report Clarence Moriwaki

- Clarence provided a general review of issues of interest to the City Councilors, including the privacy of those who sign up for city newsletters, traffic safety around the 305/Winslow intersection, and the [Welcoming and Inclusive City Resolution](#) of 2017.
- This opened the conversation to the state of our national politics, due process, and how BISCC is in a unique position to meet the needs of a community under threat of losing their benefits (Social Security, Medicaid, Medicare.)

Building Project Task Force (BPTF) Bill Luria/Reed

- BISCC has a new staff member: Todd Girouard is the new Major Gifts Officer. Hiring this position is a quantum leap for this organization. Todd is starting as an hourly employee, and as Alford's engagement decreases his will increase. We've committed to him for the next year, and he's expressed interest in a longer commitment, which we may need as we continue to grow. Upon hire Todd's been busy, meeting with the Marketing & Membership and Resources committees, getting involved in the schedule, meeting with the BPTF, and reaching out to board members. The response from everyone who's met with him has been positive.
- Gerry will send out a calendar to facilitate scheduling one-one meetings for individual Board Directors and Todd.
- Kitsap Great Give was yesterday. BISCC surpassed its goal of \$5K, raising \$12K from 44 donors. Of note was a gift of \$8K from someone that hasn't been on our radar.

- In terms of design, we've submitted the formal site review to the city. The formal site review process will take 6 months. While we're waiting for the city to get back to us, Reed will continue to talk about the building with island communities

Finance David

- There have been three major financial disruptions in the last 20 years. The markets will be chaotic for the next four years. We can weather it, and we'll come out strong.

BREAK 5 minutes

Treasurer/Finance David

- In response to the market's volatility, we have moved both investment and endowment funds out of equity and into treasury funds that yield 4.25%, which is a reasonable return. We will probably keep funds there for a period of time until the market becomes more stable. We'll see this change in the March report, which will be in the April packet.
- Mary Beth Mohrman (Finance Committee) creates a monthly report that helps us better understand the three segments of our financial situation: where we are, where we're going, where the future will be. We're in a good position; revenue is up and expenditures are down.
- David encourages questions – to him or anyone on the finance committee.

Board Formal Vote Gerry

- Motion#1: Approve Code of Conduct Policy as presented.
Sue moved. Eleanor seconded.
12 in favor, 0 opposed, 0 abstentions. Motion carried.
- Eleanor moves that we amend the code to say 'client' instead of 'charge.'
Linda seconded. 12 in favor, 0 opposed, 0 abstentions. Motion carried.
- Motion #2: Approve the revised document, 'Standing Committees,' as presented.
Barbara moved. Eleanor seconded.
12 in favor, 0 opposed, 0 abstentions. Motion carried.

Governing documents update Tressa

- As documented in Executive meeting minutes, a project to update our bylaws has been underway since August 2024. With the revision of article 3 of the bylaws ('Board of Directors') the Executive committee supports the sunset of the governing document of the same name.

Later this month (March) Directors will receive links to a draft of the Bylaws Revision 05 and the current 'Board of Directors' document, for prereading and consideration.

At the April 9 Directors' Meeting we will vote on two motions: to accept the draft Bylaws Revision 05, and to sunset the current 'Board of Directors' document.

2025 Board Learning Agenda Gerry

- This year we will be discussing BISCC's Mission and Vision in preparation for the creation of a new strategic plan. Please note that the 2019-2024 plan took 20 people, community partnership workshops, and a full year of work to put together. It's a big undertaking. As the Center is changing dramatically over the next few years, Reed suggests a 3-year plan.
- In preparation, please read the [2019-2024 strategic plan](#).
- We will begin at the April 9 Board meeting.

New Business Gerry

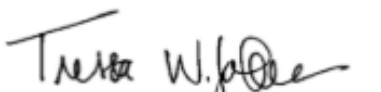
None.

Announcements

- Board Name Tags: first, kudos to John, who wore his nametag this morning! Please note: if Directors choose to keep their tag at home, they are responsible to bring it when needed. Directors may choose to have BISCC hold onto your tag.
- Thrift Store Donations: Please don't leave donations at the center without speaking to Tijen; items must be 'approved' as donations.
- Thursdays and Fridays: Meals on Wheels will serve lunch. They are cutting service from 5 days to 2.

- March 15, 2-4pm Talent Show! Must register to attend.
- Monday March 17, 6-8pm at Rowing Club – working discussion about the potential of a circulating bus for Winslow.
- March 30, 1-4, free symposium that will focus on long-term care.
- April 9, 9-10:30am Board meeting! No Gerry, No David. Eleanor will run the meeting, with Tressa's enthusiastic support.
- April 26, 5-7pm Time & Tide Pizza Party! \$5. Must register to attend. Pizza served at intermission.

Adjourned at 10:25 a.m.
Respectfully submitted,



Tressa Johnson, Secretary

April 9, 2025
Date of Approval