

BIS/CC Board of Directors

Regular Meeting, October 8, 2025

Called to order at 9:04 am

PRESENT: Barbara Ochota, Linda Holt, Eleanor Weinel, Gerry Worley, Mike McCloud, Sheila Curwen, David Huether, Roy Wallace, John Stevens, Kimi Kinoshita, Tressa Johnson

ABSENT: Sue Coble Bunn

STAFF: Reed Price, Mimi Hicklin, Todd Girouard, Mary Gibbs

GUESTS: Mary Beth Mohrman, Bill Luria, Rita Riley

Suquamish Acknowledgment

Sheila

Consent Agenda

Eleanor

September:

Board Minutes

Building Project Task Force (BPTF) Minutes

Committee Minutes (absent: Nominating & Resource committees' minutes)

Executive Report

Treasurer's Report

Treasurer's Report pulled by Eleanor

Adopted.

Treasurer's Report

David

David gave a brief overview of the Treasurer's Report.

- We continue to be in good financial standing.
- Fundraising for operations is on target.
(this is separate from new facility fundraising)
- Re: *9-30-2025 Summary Comparative Balance Sheet.pdf*
Total for Current Liabilities (Sept. 30, 2025) is significantly higher than in 2024.
WHY?
All the money we are spending on the new building is technically a liability. The total will continue to grow as the capital campaign raises funds. When we occupy the building, we will turn the deed over to the city (as per MOU) and that liability will come off our books. So don't be alarmed at that growing number.
- David and Reed are planning to have a draft 2026 budget ready for the Board in November. This will give the board a chance to review the draft and ask questions, so that we go into 2026 with the budget in place.

Motion Eleanor

Reed provided some background.

- Some time ago, the WA Department of Transportation awarded BIS/CC a grant to purchase a van. Reed has been deliberately working with the state to ensure all goes smoothly. BIS/CC's Procurement Policy did not meet their specifications. Reed updated the Policy with their guidance, so it could be ready for Board approval at the next Board meeting.
- We received 3 bids, and one was significantly lower. The lowest bid included a \$7500 rebate which would expire on Sept. 30, 2025, well before the Board could review and vote on the revised Procurement Policy.
- An Executive committee meeting was called; they approved the revised Procurement Policy, and Reed was able to move forward with the down payment, and we now have a van!
- We are asking for the Board's endorsement of the revised Procurement Policy.

Motion to endorse the revised and updated Procurement Policy as approved by the Executive Committee.

Moved by Linda Holt. Seconded by Roy Wallace.

- Discussion:
 - Van expected to be in service early 2026.
 - The state grant was \$114 k. Van was \$68k on the front end.
 - There will be branding on the van. It's covered by the grant.
 - 10 seats. Could adjust layout to 7 seats, 2 wheelchairs, 1 driver.
 - Mile range ~ 200 miles.

Eleanor called a vote:

Motion to endorse the revised and updated Procurement Policy as approved by the Executive Committee.

11 in favor. 0 opposed.

Building Project Task Force (BPTF) Bill/Reed

- Later this week we will have final bids for General Contractor.
- Will soon update the construction cost estimate, which will integrate materials into the plans. This will tell us how we move forward with the final phase.

Capital Campaign Gerry

- Gerry is co-chair with David Veterane. 8 additional volunteer members. Staff: Reed, Mimi, Todd.
- Todd, the Major Gift Officer, is responsible for keeping track of pledges and organizing meetings with prospective donors.
- The Committee meets formally once/month with the Alford Group, the consultant company providing strategic planning for the capital campaign. We signed a one-year contract which will be fulfilled at the end of this year. The Committee is considering a contract for 2026.
 - The Committee meets informally once/month (not Alford Group) to complete any tasks that need additional attention.
- Typical agenda covers: Building project updates, campaign dashboard and updates, priority prospects to review, status of Centerpiece Dinners.
- Centerpiece Cultivation Dinners are sit-down catered meals with 8-12 guests (prospective donors or community leaders). They are in the process of scheduling their 3rd Centerpiece Dinner.
- The campaign dashboard is \$3M (cash, grants, and pledges over 3 years).

We discussed making connections within the state legislature. Specific appreciation for Kimi and her work strengthening ties with Tarra Simmons. Appreciation for Gerry's ability to explain the Capital Campaign Committee's work so clearly.

Bill reminded us of the COBI candidate forum BIS/CC is hosting (Oct. 19, 2-4 pm.) Historically, this is a very well-attended program; we expect a large turnout. Board, please attend and participate! Format: there are initial questions to start, then the audience will be invited to ask questions.

BREAK (5 minutes)**Learning Agenda** Todd

Fundraising. Gerry covered fundraising for the Capital Campaign. Todd covered fundraising for continued operation of the Center.

Todd shared a PowerPoint that covered funding stability, sources, and infrastructure, as well as fund development planning & evaluation, and revenue generation. He provided FYIs on fundraising and shared recommendations.

- Planned To Give. Todd will be focusing on this in the coming quarter. Working name: 'Legacy of Love.'
- Coming attractions: more Centerpiece Dinners and Social Gatherings, Open House for Honorary/Endorsers, BISCC is co-hosting a mixer for nonprofits on the island, 'Nonprofits Together', and a refresh of the New Members' Welcome Packet.

Raising money and awareness for a good cause is literally good for everyone. The harder we work, the luckier we get.

Todd shared three book suggestions:

- Uncharitable by Dan Pallotta (watch the [TED Talk](#))
- The Soul of Money by Lynne Twist
- Die With Zero by Bill Perkins

New Business Eleanor

None.

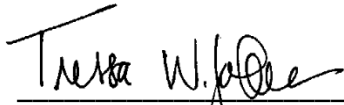
Announcements Eleanor

- Oct. 12, 5:30 pm. Improv fundraiser! Tickets are \$75. Raffle tickets are \$5.
- Oct. 19, 2-4 pm. COBI candidate forum held at BISCC.
- Oct. 28 Queer Bingo 6-9 pm
- Nov. 12, 9-10:30am, Board meeting.
- Nov. 15, 1-3pm, Harvest Festival
- Nov. 20, time TBD, hosting 'Nonprofits Together'
- Dec. 28, 2:30-4:30, Ring in the New Year's Eve

- It's "Car-tober," time to donate your vehicle, running or not. Donations accepted year-round. <https://biseniorcenter.careasy.org/home>

Adjourned at 10:30 am.

Respectfully submitted,



Tressa Johnson, Secretary

 OCT. 8, 2025
Date of Approval